

Minutes of the Meeting of Manningford Parish Council held on
Tuesday 18th June 2019 at 7.30pm in the Village Hall

Present: Councillors Richard Netherclift, David Wheen, Sue Lymposs and Andy Reed
Clerk Ruth Kinderman

1. Apologies

Councillors Phil Hossack, Bridget Lanyon and David Proto.
Unitary Councillor Paul Oatway

2. Pecuniary and other Interests

None.

3. Approve minutes of the annual meeting held on 21st May 2019

All agreed that that these were an accurate record; signed accordingly by Cllr Netherclift.

4. Matters Arising

None.

5. Approve Risk Assessment

Cllr Wheen had circulated a draft Risk Assessment and proposed that this be approved. Seconded by Cllr Lymposs with no objections.

6. Ratify appointment of Anne Diston as Internal Auditor

Due to Mr Brian Sawyer's decision to retire from auditing the accounts, Cllrs Netherclift and Wheen had appointed Anne Diston in his place; Cllr Reed proposed that this appointment was acceptable, seconded by Cllr Lymposs.

7. Receive Internal Auditor's Report for 2018/2019

Anne Diston had no concerns to report.

8. Approve 2018/2019 AGAR Section 1 – Governance Statement

Cllr Lymposs proposed that this be approved, seconded by Cllr Reed with no objections.

9. Approve 2018/2019 AGAR Section 2 – Accounting Statements

Cllr Netherclift proposed that these be approved; seconded by Cllr Lymposs with no objections.

10. Finance

Cllr When had circulated the updated finance report which is attached as an appendix to these minutes.

11. Planning Applications

19/03335/FUL – Mount Pleasant Farm - Demolition of existing farm buildings and the erection of 3 new barns for the storage and hay and straw and for livestock, with associated bunding and landscaping

The Planning Department is due to publish its decision on 1st July.

19/03977/FUL – The White House – Vehicle Access

Cllr Lanyon had reported via email that the proposed access appeared to be the reinstatement of a previous access. It was agreed that the safety or otherwise of the proposal is primarily a matter for Highways and therefore it was agreed to submit a 'no objection' response.

12. Parish projects

i) Playground

The slide has been removed and the repairs to the swing have been ordered.

ii) Telephone kiosk

Clerk yet to request quotes for shelves.

iii) Defibrillator training

The training session will take place in Woodborough School, hall this Thursday 20th at 1.30pm; the session has been advertised by posters, email and school newsletter and it is hoped that attendance will be better than in previous years.

iv) Allotments

All councillors still to view the site to discuss how to improve parking provision.

13. Highways

The Highways Department had refused to alter the diversion route for the Wilcot roadworks during the first week of July. It was agreed that a site meeting is necessary in order for officials to understand why the C52 is inappropriate as a diversion route.

14. Footpaths

Cllr Reed reported that a fallen tree on the footpath by The Old Mill had been dealt with as soon as reports had been received.

Cllr Reed is stockpiling wood chippings in preparation for the winter months.

15. Localism, environment and flooding

Nothing to report.

16. Police matters

Cllr Reed reported that a police car had arrived within ten minutes of telephoning 101 about incidents taking place at the playground.

17. Village Hall

Cllr Lymposs reported a disappointing turnout at the recent Bingo night; this will therefore be held as a winter event in future.

The BBQ and Pub Night will take place on 12th July.

18. PCC

Nothing to report.

19. Website

Clerk to pass all AGAR documents to Cllr Hossack for uploading.

20. Correspondence and diary dates

Clerk to circulate a letter received from WALC regarding VE Day celebrations planned for next year, and to register with the SSAFA organisers for updates.

PCAP meeting – Easton Royal – Thursday 18th July – Cllr Reed to attend.

21. Items from the public

None received.

22. Date of next meeting

The next meeting will be held on Monday 2nd September at Scrivens House, not on Wednesday 4th as previously published.

	D	E	F	G	H
1	FY18		Manningford Parish Council	FY19 as at 31 May 19	
2	£ 10,129		Balance at start of year	£ 8,141	
3	£ 11,836		Income	£ 9,900	
4	-£ 13,525		Expenditure	-£ 1,630	
5	£ 8,441		Lloyds Bank Balance at 31 May 19	£ 16,411	
6	-£ 150		Creditor grass maint		
7	-£ 150		Creditors secretary pay for FY17		
8	£ 8,141		Manningford Account is currently worth	£ 16,411	
9	-£ 2,410		of which the 7 villages with SID owns	£ 5,910	
10	£ 5,731		Manningford PC owns	£ 10,501	
11					
12					
13	Income	Expenditure		Income	Expenditure
14		£ 214	Loan Repayment		£ 107
15		£ 545	Subscriptions, fees & website		£ 319
16		£ 900	Secretary's salary 2018		
17		£ 150	Secretary's salary 2017		
18		£ 6,219	External maintenance		
19		£ 477	Insurance		
20		£ 3,024	Defibrulator		
21			Telephone box		
22			Allotment		£ 640
23	£ 1,540	£ 1,270	SID	£ 3,500	£ 500
24	£ 1,399	£ 26	village hall		
25			Miscel payments		
26	£ 6,300		wilts council	£ 6,400	
27	£ 2,597	£ 1,000	HMRC (VAT)		£ 64
28	£ 11,836	£ 13,825	Sub totals	£ 9,900	£ 1,630
29		-£ 1,988	Excess income over expenditure	£ 8,270	
30					
31	£ 8,141		Bank Balance brought forward	£ 16,411	