

Minutes of the meeting of Manningford Parish Council held on
Tuesday 8th March 2022 at 7.30pm in the Village Hall

Present: Councillors Richard Netherclift, Sue Lympoos, Bridget Lanyon and Andy Reed
Clerk Ruth Kinderman

1. Apologies

Councillors David Proto, Andrew Paine and Liz Young
Unitary Councillor Paul Oatway

2. Pecuniary and other Interests

None declared.

3. Approve minutes of the parish council meeting held on 17th January 2022

Cllr Reed proposed that these be accepted as an accurate record; seconded by Cllr Lympoos, all in favour and signed accordingly by Cllr Netherclift.

4. Matters Arising

Cllrs Paine and Young had been advised on entering their interests at the online register held by Wiltshire Council.

5. Approve updated Standing Orders

Draft Standing Orders based on the most recent NALC model had been circulated to all councillors prior to the meeting. Cllr Lanyon proposed that these be adopted, seconded by Cllr Lympoos, all in favour.

6. Finance

- to approve invoice from Wicked Creations

Further to the meeting on 23rd November, Clerk had requested and received an invoice from Wicked Creations to cover the last two years' website hosting and maintenance costs. It was agreed that the bill for £195 should be paid.

The balance sheet had been circulated to all councillors prior to the meeting and is attached as an appendix to these minutes. The bank statements had also been circulated. Projected expenditure for the remainder of the year and for 2022/23 had been circulated in preparation for item 9.

7. To appoint Internal Auditor

Cllr Reed proposed that Annie Diston be appointed to audit the accounts for 2021/2022. Seconded by Cllr Netherclift, all in favour.

8. Planning Applications

To note decisions made by Wiltshire Planning Department:

PL/2021/11879 - Manorfield Farm, Manningford Abbots, SN9 6HY - Demolition and part demolition of 2x agricultural buildings and the conversion of another to form 2 dwellings with associated garaging and hard and soft landscaping.

A decision by Wiltshire Council had been due on 3rd March but this is still awaited.

To note applications considered since last meeting:

PL/2022/00146 - Corner Cottage, Manningford Abbots, SN9 6HY - Tractor storage shed and solar panels.

Cllr Lanyon had visited the site and circulated details to all councillors. No objection had been submitted.

PL/2022/01484 – Southgate – Change of use from office to ancillary accommodation
This application had arrived too late to be included on the agenda. Further to the discussion relating to this site at the meeting on 17th January, it was agreed to submit no objection on the condition that the ancillary accommodation must remain part of Southgate and not become a separate dwelling.

9. Parish projects

i) Playground - repairs to multi-play unit

Cllr Proto had delivered the marine ply to Cllr Netherclift; Cllr Reed to complete the task this weekend.

- to agree purchase of safety matting

It was agreed to clarify the constitution of the mulch before making a final decision and to check with the safety inspector that both quotes received would meet the requirements of the inspection.

- safety inspection

The annual safety inspection was booked at the beginning of February; the expected lead time is 8-12 weeks. It was agreed to keep to the cheaper unaccompanied inspection at £60 plus VAT.

ii) Queen's Platinum Jubilee – to approve marquee hire

Initial suggestions are for a celebratory Big Lunch, finer details to be arranged; there will be an open meeting at 7.30 pm in the village hall to gather ideas.

Cllr Lympos proposed that a marquee be booked, seconded by Cllr Reed, all in favour. Cllr Lympos will submit an application to the Area Board Jubilee grant fund for help towards the costs.

iii) Defibrillator at Garden Centre – to approve relocation request from Woodborough Parish Council

The defibrillator, which has been jointly financed by this parish council and Woodborough, had blown down in the recent strong winds. It is currently held under contract between this parish council and SWAST, who will replace the cracked cabinet; repairs to the posts and electrical connection are the responsibility of the parish council. As the contract is due to expire in July, after which Woodborough will assume total responsibility for the defibrillator at this site, Woodborough is willing to finance the repairs but would like to take the opportunity to relocate the defibrillator if a more suitable site can be found. It was agreed to grant permission to

Woodborough to pursue this matter whilst the contract is still in Manningford's name.

10. Allotments

- overhanging trees

Item carried forward to next meeting.

11. Highways

- SID update

North Newnton is buying its own SID and will be leaving the group at the end of March, leaving five parishes to share the two SIDs; Woodborough, Manningford, Rushall, Alton, and Wilcot, Huish & Oare.

Parish representatives had met on 7th February and agreed to purchase a new SID to replace the original machine. There are no location costs this year as Colin Gale of Rushall has taken responsibility. There will be no need to increase annual subscriptions for 2022/2023, which will remain at £300 per parish.

12. Footpaths

Cllr Reed reported that the kissing gate on MANN11 has been repaired. He is in the process of obtaining some more wood chippings to improve boggy parts of the footpath network.

13. Police matters

It was noted that PCSO Whiteside had moved on to constable training but that the Pewsey area had not received a replacement.

14. Village Hall

Cllr Lympson reported that there will be a Pub Night at 7pm on April 1st and a Coffee and Cake morning during May. The Village Hall Committee will oversee arrangements for the Jubilee event.

Cllr Lympson reported that the Committee had met last night and had voted to contribute £2000 towards the safety matting for the climbing frame.

15. PCC

Cllr Lanyon reported that Myffy Sampson has stepped down as Churchwarden and that the PCC will hold its AGM after the morning service on April 10th. The Team Vicar (Deborah Larkey) is leaving at the end of March.

16. Website

Clerk reported that the new site should be ready to go live once some springtime pictures are uploaded. Clerk will be able to upload documents, thus reducing the maintenance costs next year.

17. Correspondence and diary dates

The Electoral Commission is reviewing some parliamentary constituency boundaries, including that of Devizes.

Clerk will attend a Wiltshire Streetscene meeting on March 9th to ascertain future litter bin emptying arrangements. It was agreed to enquire about current emptying arrangements for the dog-waste bin outside the Village Hall and ask whether it could be moved.

The Hills Group is on strike from 7th-18th March, with no recycling to be collected.

Clerk had attended a recent Clerks' Forum; relevant items included the Draft Wiltshire Local Plan, the Levelling Up White Paper which will involve a review of the role and function of parish councils, and the Area Board Rural Youth Project, about which there will be an online meeting held on 24th March.

18. Items from the public

None.

19. Date of next meeting

~~Tuesday 10th May – provisional date dependent on Village Hall availability.~~

Monday 16th May – Annual Parish Meeting at 7.30pm to be followed by the Annual Meeting of the Parish Council

Meeting closed at 8.30pm

FY20 as at year end		Manningford Parish Council	FY21 as at 31st February 22	
£6,237.00		Balance at start of year	£8,965.51	
£7,949.63		Income	£7,125.00	
-£5,221.12		Expenditure	-£4,362.58	
£8,965.51		Lloyds Bank Balance as at 31 Dec 21	£11,727.93	
£0.00		Creditors FY17		
£8,966.00		Manningford PC owns	£11,727.93	
income	expenditure		income	expenditure
		Loan Repayment		
	£296.37	Subscriptions, fees & website		£260.70
	£900.00	Secretary's salary		£928.40
	£2,680.00	External maintenance		£1,430.00
	£500.00	Insurance		£505.38
£650.00		Defibrillator		
£50.00		Allotment	£125.00	£300.00
		SID 7 villages	£300.00	£300.00
	£300.00	SID Manningford village hall		£300.00
£300.00	£473.48	Miscel payments		
£6,950.00		wilts council	£6,700.00	
	£71.27	HMRC (VAT)		£338.10
£7,950.00	£5,221.12	Sub totals	£7,125.00	£4,362.58
£2,728.88		Excess income over expenditure	£2,762.42	
£8,965.88		Bank Balance brought forward	£11,727.93	
Richard Netherclift		Ruth Kinderman		
Chairman PC		Responsible Finance Officer		