

Minutes of the Meeting of Manningford Parish Council held on
Tuesday 8th December 2020 at 7.30pm in the Village Hall

Present: Councillors Richard Netherclift, David Wheen, Sue Lymposs, Andy Reed, David Proto and Bridget Lanyon

Clerk Ruth Kinderman

1. Apologies

Councillor Paul Oatway

2. Pecuniary and other Interests

Cllr Wheen reminded the councillors of his interest in Primrose Lane, item 13i.

3. Approve minutes of the meeting held on 21st July 2020

Cllr Lymposs proposed these be accepted as an accurate record; seconded by Cllr Reed and signed accordingly by Cllr Netherclift.

4. Matters Arising

i) Bench at Corner Cottage

After some discussion, it was agreed not to proceed with purchasing a replacement bench at present. Cllr Proto will see whether the plaque could be attached to the bench on the triangle.

Action:DP

ii) Changes to litter bin emptying

It was noted that there are four known litter bins in the parish. Clerk to make enquiries with Idverde as to how many bins in Manningford they empty and how often. Clerk to obtain quotes from Idverde and Hills for a similar contract once Wiltshire Council ends its contract with Idverde in 2022.

Clerk to enquire with Wiltshire Council about replacing the broken bin on the Manningford Abbots triangle.

Action:RK

5. Planning Applications

20/05111/FUL – Merryground Farm – erection of commercial greenhouse

20/08873/CLE – 12 The Ivies- certificate of lawfulness for existing use for the connection of what was the out building to the house

20/07735/FUL – Abbotswood - Erection of a powder coated aluminium glasshouse sited on a dwarf brick wall.

These three applications have been approved since the last meeting.

20/06782/FUL – Dragon House - Proposed two storey extension and garden room extension, with attached garage, new outbuilding for storage Purposes and engineering operations to create a landscaped pond

This application had been subject to some amendments since the last meeting; after a further site visit and correspondence with neighbours, the parish council had agreed to support the proposals. To await outcome from Wiltshire Council Planning Department.

Two further applications had been received since the agenda was published:
20/09786/FUL – Minty’s Barn – Part retrospective change of use of barn to allow B8 'storage and distribution' (this part retrospective) and B2 general industrial. Provision of storage rack for steel beams.

It was agreed to request an extension to the consultation period in order to allow time to meet with the neighbours.

Action:RK

20/10022/FUL – Manor Farm House, Manningford Bohune – Construction of new access drive

It was agreed to submit no objection.

Action:BL

6. Parish projects

- i) Playground - repairs to multi-play unit
Cllr Reed will endeavour to complete this prior to the next Wicksteed inspection, due in March 2022.

Action:AR

Playground - forthcoming inspection

It was agreed to request an unaccompanied inspection from Wicksteed.

Action:RK

- ii) Emergency Plan
Work in progress.

7. Community Governance Review – update and future of defibrillator(s)

Wiltshire Council has completed its review and the Nursery Barns and Garden Centre complex will transfer from Manningford to Woodborough parish in April 2021 for financial purposes; all other administrative purposes will take effect from May 2021.

It was agreed to send a final joint letter to the affected properties from both parish councils to publish the outcome of the Review.

Action:RK

Woodborough Parish Council is preparing to assume total responsibility for the defibrillator sited at the Garden Centre, on the expiry of this parish council’s contract with SWAST in July 2022.

8. Allotments

- quotes for forthcoming improvements

Clerk and Cllr Netherclift had met on site and agreed to renew the former access at the southern end of the plot, and create extra parking spaces there; to create two new full-length plots; also to remove the small shed in the north-east corner to increase the parking space at that end. Mark Sheen had quoted for this work. Other contractors had not been interested in the job. Cllr Reed to ask Andrew Giles for a quote for comparison.

Action:AR

9. Highways

- i)Hare Street

The water situation has improved; Richard Dobson of Highways had reported that Wessex Water had addressed the rising main.

ii)SID

Upavon parish council is withdrawing from the co-operative from next April; if the remaining six councils continue, the projected extra annual cost to each parish will be £50, though this may not be necessary for 2021/22 as the SID account currently stands at £5,147.00. It was agreed to continue in the co-operative for 2021/22.

iii)strimming

Dennis Stevens is retiring at the end of this year. It was agreed to continue the regular strimming work with Mark Stevens, who has been doing much of the work for his father during the past year.

Frith Lane, between Manningford Abbots crossroads and the railway bridge, will be closed for water works from 11th to 15th January.

10. Footpaths

Nothing to report.

11. Police matters

The Police 'Watch' team have launched a new 'Church Watch', regular updates of which can be received by signing up at <https://www.wiltsmessaging.co.uk/>

12. Village Hall

Cllr Lymposs reported that bookings are increasing again, subject to cleaning regulations and limitations on the kitchen and toilet facilities.

It was agreed that Cllr Lymposs will contact Julia Doel of SWAST to request that the defibrillator training session arranged for January 26th be postponed until the spring, in order to increase attendance.

Action:SL

Clerk will seek assurance from Julia Doel that volunteers who carry out the monthly defibrillator checks will not be held liable in any way should a defibrillator not function correctly when used in between checks.

Action:RK

Cllr Lymposs reported that Village Halls are now required to have a Safeguarding Policy. Cllr Lanyon will share the PCC's policy which can be used as a guide.

i) Second quote for parking area in playing field

Cllrs Lymposs and Reed are monitoring the parking situation to ensure the space directly outside the hall is always available to those hiring it. Imminent occupancy changes may make some extra parking space available in The Ivies.

13. Finance

The financial statements had been circulated to all councillors prior to the meeting and are attached as an appendix to these minutes.

i) Primrose Lane

Cllrs Proto and Reed had inspected the site; Cllr Reed will obtain a second quote.

ii) Agree budget and precept for 2021/22

The tax base will be reduced in 2021/22 due to the Nursery Barns dwellings transferring to Woodborough parish. It was noted that, due to the reduced tax base, retaining the current precept of £6950 would constitute a 4% increase for Band D properties and therefore unacceptable. It was agreed that an increase should be

avoided if possible; Cllr When advised that a £6700 precept would achieve a 0.25% increase and that the £250 reduction in parish income would be negligible. Cllr Netherclift asked for a show of hands; all in favour of a £6700 precept for 2021/22.

14. PCC

Cllr When advised that services are running but pews must be booked in advance.

15. Website

Cllr Lymposs is waiting for a new website proposal from Sandra Hossack of Wicked Creations.

16. Correspondence and diary dates

North Wessex Downs Annual Forum – 29th January – online. Clerk to forward details to interested councillors.

PCAP – 21st January – online. Clerk to forward details to interested councillors.

Communities Prepared Webinar – 16th December – Clerk to forward details to Cllrs Lymposs and Lanyon.

17. Items from the public

i) Decision making and environmental considerations

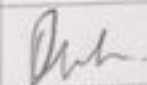
A resident wished to know to what extent the parish council weighed their decisions against environmental factors. It was agreed that the resident should be invited to join the parish council in order to assist the parish council in addressing this matter.

18. Date of next meeting

To be arranged as necessary.

Cllr Netherclift thanked all for their work and support during the year and wished everyone a happy Christmas.

Meeting finished at 8.45

	H	I	J	K	L
1	FY19 as at Year end		Manningford Parish Council	FY20 as at 30 Nov 20	
2	£	8,141	Balance at start of year	£	6,237
3	£	10,700	Income	£	7,300
4	-£	9,556	Expenditure	-£	4,059
5	£	9,284	Lloyds Bank Balance as at 30 Nov 20	£	9,478
6	-		Creditors FY17		
7	£	9,284	Manningford Account is currently worth	£	9,478
8	-£	3,047	of which the 7 villages with SID own	£	-
9	£	6,237	Manningford PC owns	£	9,478
10					
11					
12	Income	Expenditure		Income	Expenditure
13		£ 107	Loan Repayment	£ -	
14		£ 444	Subscriptions, fees & website		£ 234
15		£ 900	Secretary's salary		£ 600
17		£ 2,145	External maintenance		£ 1,905
18		£ 494	Insurance		£ 500
19			Defibrulator		
20	£ 38	£ 640	Allotment	£ 50	
21	£ 3,500	£ 2,862	SID 7 villages		
22		£ 500	SID Manningford village hall		£ 300
23					
24	£ 46	£ 738	Miscel payments wilts council	£ 300	£ 473
25	£ 6,400			£ 6,950	
26	£ 716	£ 725	HMRC (VAT)		£ 47
27	£ 10,700	£ 9,556	Sub totals	£ 7,300	£ 4,059
28	£ 1,143		Excess income over expenditure	£ 3,241	
29					
30	£ 9,284		Bank Balance brought forward	£ 9,478	
31					
32					
33			David Wheen	21-Nov-20	

Date/Ref	SID Account		Expend	Income	Income	Expend
			Village subscription	Carry forward		Equipment
Bank Sh 1	£ 3,047	£ -	£ 300	£ 3,047	£ 3,047	
	Manningford				£ 300	
	North Newton				£ 300	
	Woodborough				£ 300	
	Rushall				£ 300	
	Alton				£ 300	
Bank Sh 2	£ 4,547	£ -	£ 1,500		£ 4,547	£ -
	Upton				£ 300	
	Wickot				£ 300	
Bank Sh 3	£ 5,147	£ -	£ 2,100	£ -	£ 5,147	£ -
	Lloyds Bank Balance as at 1 Apr 20	£ 3,047				
	Income	£ 2,100				
	Expenditure	£ -				
	Lloyds Bank Balance as at 30 Nov 20	£ 5,147				
	David Whheen					
	Responsible Finance Officer					
	22-Nov-20					