

Minutes of the Meeting of Manningford Parish Council held on
Monday 3rd October 2022 at 7.30pm in the Village Hall
(post-poned from 19th September)

Present: Councillors Richard Netherclift, Sue Lymposs, Andrew Paine and Liz Young
Clerk Ruth Kinderman
Member of the public: Liz Carpenter

1. Apologies

Cllrs Andy Reed, David Proto and Bridget Lanyon
Unitary Councillor Paul Oatway

2. Pecuniary and other Interests

None.

3. Approve minutes of the parish council meeting held on 11th July 2022

Cllr Paine proposed that these be accepted as an accurate record; seconded by Cllr Lymposs, all in favour and signed accordingly by Cllr Netherclift

4. Matters Arising

None.

5. Finance – including to note external audit arrangements for 2022/23 – 2026/27

Payments made since the last meeting were:

Kompan tiger mulch - £7802.00 (of which £1300.33 for VAT reclaim)

Charlton Baker – payroll services June, July, August - £42.00 total

Clerk's salary June, July, August - £264.10

SWAST annual defibrillator payment - £450.00

Chris Wardell – reimbursement for water - £10.00

The balance sheet, with bank statements, up to the end of August had been circulated to all councillors during September. The updated balance sheet for September was available to peruse at the meeting and is attached as an appendix to these minutes.

Invoices to be paid:

Clerk's salary September - £87.50

Charlton Baker – payroll services September - £14.00 to be collected by direct debit

Further telephone calls to HMRC and the Government Gateway helpline had been fruitless in attempting to link the old and new Gateway accounts for VAT reclaim. Clerk has now submitted a VAT reclaim for £2,904.53 using the Print and Post facility; a detailed list of VAT expenses will be circulated to all councillors.

PKF Littlejohn's contract for auditing parish councils in Wiltshire is coming to an end and the contract for 2022/23-2026/27 is out to tender, with the successful applicant to be announced shortly, by Smaller Authorities Auditing Appointments Ltd (SAAA). Clerk advised that parish councils may opt out of the SAAA contract and appoint their own external auditor, provided the parish council ensures all legal requirements are met. Clerk advised that no parish councils had opted out last time and that fees are likely to be higher for external auditing services outside the SAAA contract.

It was agreed to remain opted-in to SAAA arrangements; no further action required.

6. Planning Applications

To note decisions made by Wiltshire Planning Department:

PL/2022/04554 - Mintys Farm - Change of use of land for the storage of steel to be stacked not higher than 2m; use of land for the siting of a skip for storing scrap metal for recycling

This application had been approved by Wiltshire Council, subject to conditions including: no materials or skips other than those specified in the application; no works to take place outside the hours of 7am-7pm Mon-Fri and 7am-5pm Sat, with no works allowed on Sundays, Bank Holidays, or other Public Holidays; no external lighting; no external plant or machinery.

PL/2022/04901 - 4 Chapel Cottages - Single storey side extension.

This application had been approved by Wiltshire Council, subject to details of external timber finish being submitted and approved before the works proceed beyond the damp-proof course.

PL/2022/04883 - Manorfield Farm - Demolition of 3 agricultural buildings and the existing dwelling on the site and the erection of a replacement dwelling with a detached garage and associated change of use from agricultural to residential land, solar panels and hard and soft landscaping

Wiltshire Council will make a decision once the Biometric and Ecological Reports have been considered. As no Heritage Statement was submitted with the application, the applicant will be made responsible for an archaeological survey should the application be approved.

PL/2022/05163 - 1 The Hostel - Demolition of the existing no. 2 residential dwellings and erection of no. 1 replacement dwelling with associated works

This application had been approved by Wiltshire Council, subject to conditions including: details of external walls and roof finish being submitted and approved; implementation of the Ecological Scheme; completion of the access, turning and parking areas prior to occupation; no gates, fences or other structures; no future additions or alterations to the approved dwelling.

To consider at this meeting:

PL/2022/05401 - Sunningdale, Manningford Bruce, SN9 6LJ – Ground and first floor extension
Cllrs Lanyon and Netherclift had conducted a site visit and reported that the revised proposals have addressed previous privacy concerns for The Old Post Office; they suggested that Briercliffe privacy concerns could be mitigated by obscure glazing to the proposed west-facing windows and a full-length window instead of the north-facing balcony.

Cllr Netherclift invited Liz Carpenter to share any other concerns she had about the revised plans. After discussion, it was agreed to object to the first-floor bay window as having an undesirable impact on the symmetry of the pair of houses; in addition, it was agreed to comment that the proposed additional front door will give the semi-detached houses the appearance of being a terrace, thus having an adverse impact on Briercliffe, which would look like an end-of-terrace rather than a semi-detached property.

Post-meeting note: after communication received from The Old Post Office regarding the extent to which the proposals would block light, and a further site visit by Cllrs Lanyon and Paine, it was agreed to object to the whole application.

PL/2022/07080 and PL/2022/07289(Listed Building Consent) - The Old Manor House, Manningford Bruce, Pewsey, SN9 6JW - Proposed extension and associated alterations

Cllr Lanyon will arrange a site visit on her return.

7. Playground

Cllrs Proto and Lymposs, with resident Richard Lymposs, had repaired the roof of the multi-play unit. They had inspected the swing chains and considered replacement as advised in the recent inspection to be unnecessary.

Clerk had chased quotes from Wicksteed and Kompan for grass matting replacement under the swings.

8. Allotments – to consider water supply arrangements

Chris Wardell had advised Clerk that Mr Milsom wishes to discontinue the current water supply arrangements at the allotment; councillors noted that he has kindly allowed his land to be used at no cost for a considerable length of time. Clerk to contact James Kinderman to discuss removing the trailer, which he has also lent and filled with water at no cost to the parish council or allotment holders.

The hot dry summer this year had meant supplies had run out at one point; Chris Wardell had purchased several litres for £10.00 from the neighbouring property, reimbursed as noted under item 5.

Clerk had circulated information obtained from Wessex Water about installing a mains connection. Initial estimates are in the region of £1500.00, with a customised survey and quote costing £132.00 (non-refundable).

It was agreed that the allotment income is insufficient to support this investment. It was agreed that the Clerk should mention the situation to the allotment holders in the forthcoming covering letters to accompany this year's invoices. It was agreed that additional roof space and water butts should be permitted and encouraged in order to alleviate the situation.

9. Highways

Cllr Netherclift reported that the Wiltshire Council/Highways meeting with Cllr Paul Oatway to discuss the C52 should take place before the next parish council meeting.

10. Footpaths

Cllr Reed had not reported any matters.

It was noted that MANN20 is rather overgrown.

Clerk to write a generic letter to all landowners reminding them of their responsibilities and to share the Wiltshire Rights of Way layered map with all councillors.

11. Village Hall

Cllr Lymposs said that there will be a Pub Night on 14th October.

A Horse Race Night is being arranged to raise funds for the NSPCC. It was agreed that the parish council would donate a raffle prize.

The Committee had held its AGM and accounts for 2021-2022 were passed to the Clerk. The windows have now been replaced and the Committee is seeking a revised quote for replacing the soffits and fascias in UPVC. The Committee is considering installing solar panels and is researching grant funding which may be available. New electrical fittings and smoke alarms have been installed during the year.

12. PCC

Nothing to report.

13. Website

Nothing to report.

14. Correspondence and diary dates

The next Area Board meeting will be held in Woodborough Social Club on 10th October.

15. Items from the public

Cllr Lympos reported that the bin previously in the hedge has been moved by persons unknown to the opposite side of the road and is being well used now it is more visible, mainly by dog walkers. However, as it does not appear to be on an emptying schedule, Village Hall Committee members have been obliged to empty it and transfer the bag into the Village Hall bins.

Clerk confirmed that this bin had been queried in the spring with Idverde and she will follow this up.

It was noted that the bench under the oak tree, donated by former councillor Anthony Perry, needs a thorough clean to enable residents to sit on it whilst waiting for the bus. Cllr Netherclift volunteered to jet-spray the bench when he has opportunity.

16. Date of next meeting

Tuesday 6th December at 8.00pm in the Village Hall.

| FY21 as at year end | | Manningford Parish Council | FY22 as at 30th September 22 | |
|---------------------|--------------------|---|------------------------------|--------------------|
| £8,965.51 | | Balance at start of year | £14,650.99 | |
| £11,210.34 | | Income | £7,500.00 | |
| -£5,524.86 | | Expenditure | -£14,396.27 | |
| £14,438.15 | | Lloyds Bank Balance as at 30September22 | £7,856.22 | |
| -£12.50 | (Charlton Baker) | Creditors(CharltonBaker,R Kinderman) | -£101.50 | |
| £225.34 | (Pure Pastures) | Debtors | | |
| | | | | |
| £14,650.99 | | Manningford PC owns | £7,754.72 | |
| | | | | |
| | | | | |
| Income | Expenditure | | Income | Expenditure |
| n/a | n/a | Playground | | £6,658.67 |
| | £476.54 | Subscriptions, fees & website | | £1,646.63 |
| | £1,015.30 | Secretary's salary | | £525.00 |
| | £1,490.00 | External maintenance | | £927.00 |
| | £505.38 | Insurance | | £558.50 |
| | | Defibrillator | | £450.00 |
| £125.00 | £300.00 | Allotment | | £10.00 |
| £300.00 | £300.00 | SID 5 villages | | |
| | £300.00 | SID Manningford | | £300.00 |
| £3,860.00 | £465.03 | village hall | | £1,395.07 |
| £225.34 | £225.34 | Miscel payments | | |
| £6,700.00 | | wilts council | £7,500.00 | |
| | £447.27 | HMRC (VAT) | | £1,925.40 |
| £11,210.34 | £5,524.86 | Sub totals | £7,500.00 | £14,396.27 |
| £5,685.48 | | Excess income over expenditure | -£6,896.27 | |
| | | | | |
| £14,650.99 | | Bank Balance brought forward | £7,754.72 | |
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| Richard Netherclift | | Ruth Kinderman | | |
| Chairman PC | | Responsible Finance Officer | | |