

Minutes of the Meeting of Manningford Parish Council held on
Tuesday 28th February 2023 at 8.00pm in the Village Hall

Present: Councillors Andy Reed (Chair), Sue Lympoos, Andrew Paine, Bridget Lanyon.

Unitary Councillor Paul Oatway.

Clerk Ruth Kinderman

Residents Victoria Marshall and Linda Timani

1. Apologies

Councillors Richard Netherclift, David Proto and Liz Young.

2. Pecuniary and other Interests

None declared.

3. Approve minutes of the parish council meeting held on 6th December 2022

Cllr Paine proposed these be approved as an accurate record, seconded by Cllr Lympoos, all in favour and signed accordingly by Cllr Reed.

4. Matters Arising

Cllr Reed apologised for not yet having cleaned the bench under the oak tree; to be completed before the next meeting. **Action:AR**

It was noted that Idverde have not been emptying the bin opposite the village hall, contrary to the fortnightly visit as requested; Clerk to chase. **Action:RK**

5. Finance

Payments made since the last meeting were:

Charlton Baker – payroll services November, December, January - £28.00

Clerk's salary December and January - £175.00

Cllr Lympoos – reimbursement for raffle prize - £22.00

Wicksteed Leisure – inspection fee - £144.00, of which £24.00 is VAT for reclaim.

Mark Goddard – grass and hedge cutting - £1038.00, of which £173.00 is VAT for reclaim.

Income:

The remaining £25.00 allotment rent had been received.

Community Infrastructure Levy (CIL) of £2328.15 in respect of development at 1, The Hostel, planning application PL/2022/05163, had been received from Wiltshire Council. Any CIL monies unspent after five years must be returned to Wiltshire Council.

The balance sheet, with bank statements, up to the end of January had been circulated to all councillors prior to the meeting and is attached as an appendix to these minutes.

Invoices to be paid:

Charlton Baker – payroll services February - £14.00 to be collected by direct debit

Clerk's salary February - £87.50

An updated balance sheet to include these payments will be added as an appendix to these minutes. February bank statements will be circulated to councillors with the draft minutes.

Revised procurement thresholds were noted and the Financial Regulations updated accordingly.

Clerk noted that the rubber safety surface under the climbing frame will be added to the draft Asset Register to be circulated for approval before upload to the website.

Action:RK

6. To appoint internal auditor

Clerk advised that the internal auditor must be somebody independent of the parish council and deemed by the parish council to be competent for the task.

CLlr Lanyon proposed that Annie Diston be reappointed; seconded by CLlr Paine with all in favour.

Action:RK

7. Planning Applications

To note decisions made by Wiltshire Planning Department:

PL/2022/05401 - Sunningdale, Manningford Bruce, SN9 6LJ – Ground and first floor extension

Withdrawn by the applicant.

PL/2022/07080 and PL/2022/07289(Listed Building Consent) - The Old Manor House, Manningford Bruce, Pewsey, SN9 6JW - Proposed extension and associated alterations

Wiltshire Council has postponed the decision date to 3rd April.

PL/2022/08365 - 1 Mill Road, Manningford Bruce, SN9 6JN - Proposed Rear Extension & Associated Internal Alterations

Wiltshire Council is due to publish its decision on 15th March.

To note responses submitted since the last meeting:

PL/2022/08718 - Butts Farm, North Newnton, Wilts, SN9 6LA – Proposed creation/widening of new vehicle access.

The parish council had been consulted on this application as sited close to the parish boundary. The parish council had submitted no objection.

It was noted that archaeological and ecological concerns had been raised by the relevant officers at Wiltshire Council. The application has been withdrawn by the applicant.

PL/2022/09151 - Cottage, C52 North from Dragon Lane To Little Abbots, Manningford Abbots, SN9 6JA - Proposed new Stable building and change of use from mixed residential and agricultural to mixed residential and equestrian with associated works

The parish council had submitted no objection. The application has since been approved by Wiltshire Council with conditions, including storage and disposal arrangements for manure and used bedding, and no commercial use, or riding lessons to be given at the site, which is to be for private use only.

To consider at this meeting:

PL/2023/00974 - Barn at Lower Farm, Lower Farm, Manningford Abbots, SN9 6HY – Proposed change of use of agricultural barn to Eg(i) design studio/office and associated B8 storage

Cllr Lanyon reported that neighbours have no objections with the proposal representing an improvement to the site. It was noted that the business has two employees, and it was agreed that small local businesses should be supported if possible.

Cllr Lanyon proposed that the parish council submit no objection; all in favour. Comments to be submitted by 9th March. **Action:BL**

8. Playground – to include discussion of inspection report

The inspection had taken place on 23rd January and the report circulated to all councillors. It was noted that the only item for immediate attention is to replace the rotten post supporting the pedestrian side gate. Cllr Reed will ask Andy Martin in the first instance. **Action:AR**

An updated quote for supply and installation of nineteen safety grass mats beneath the swings, as advised in the last inspection, had been received from Wickstead. The previous quote had erroneously allowed for one mat only.

It was noted that it would be cheaper to purchase mats directly from suppliers, provided a working party of volunteers could be arranged to install them.

Cllr Proto is researching potential suppliers.

A letter had been received requesting improved children's facilities in the playground. It was agreed to use the next village newsletter to ask residents to send in item requests by email. **Action:SL**

It was noted that adult outside gym equipment is considerably cheaper than items for children, which can entail additional costs for surfacing, depending on fall height. It was noted that CIL monies can be put towards playground improvements.

Cllr Oatway advised that the Village Hall Committee could apply for a grant from the Area Board.

9. Allotments

All rent payments for 2022-2023 have been received.

James Kinderman has donated the IBCs from the trailer to the allotments, where plot holder Chris Wardell has mounted them on pallets behind the shed. Connecting pipes with the water butts will be put in place to maximise water collection during the colder months.

The parish council is grateful to James and Chris, and to Jeff Milsom for having allowed the trailer to be sited on his land.

10. Highways

Cllr Oatway reported that the C52 meeting has been deferred due to a new Wiltshire Cabinet Member for Highways being appointed. Cllr Oatway will arrange an initial meeting with Cllrs Netherclift and Proto, and the Clerk, to study the definitive map and list all pinch-points and suggestions. A second meeting with Highways Engineer Mark Stansby and Malcolm Beaven will then be arranged to review those locations and get ideas, of which the feasible solutions can then be presented to the Cabinet Member.

Cllrs Proto and Paine had researched journey timings between the A345/C52 junctions at Indigo and Prospect and it was noted that reducing the speed limit along the C52 would automatically make the A345 the faster route on satnav systems.

Clerk had previously advised Cllr Oatway that a reduction in speed limit was the preferred solution for the C52 with both Manningford and Wilcot parish councils.

It was agreed that Wilcot parish council would be involved after the initial meeting.

11. Litter bin in Church Lane

Cllr Paine reported that residents do not wish to have a public bin on their private land, nor where it might encourage walkers to view the end of the lane as a public car park.

Highways have confirmed that a litter bin may only be installed on the highway/verge with their permission and, if given, only by an approved contractor.

Cllr Paine has enquired about the possibility of locating a litter bin just inside the churchyard gates and is waiting for further information from the churchwardens relating to listed building and diocesan regulations. It was noted that an alternative location for a litter bin in this part of the parish could be at the Wick Lane end of the public footpath.

Action:AP

12. Footpaths

Cllr Reed is surveying the paths network to note which tasks need completing during the summer.

Action:AR

13. Coronation

Cllr Lympson reported that the Village Hall Committee had discussed ideas last week; initial plans are to hold a bring-your-own Big Lunch on Sunday 7th May, after the Coronation on Saturday 6th, with a homemade Afternoon Cream Tea provided by the Committee. As a lot of work and expense (VH) went into holding the Platinum Jubilee the Village Hall Committee want to keep the format for the Coronation more straightforward. The idea is to hold the event on the playing field and residents to bring own gazebos, moving inside the hall in the event of inclement weather.

14. Village Hall – defibrillator training

Forthcoming events are a Pub Night on 17th March, a Quiz Night on 15th April, the Coronation Event on 7th May and a BBQ/Pub Night planned for June.

Cllr Lympos said that the Committee hopes to increase turn-out for defibrillator training by combining it with a coffee morning. Cllr Lympos has emailed the new SWAST trainer, Paul Cosh, to arrange a date and is waiting to hear back. It will be advertised once the date is agreed.

Cllr Lympos reported that updated quotes will be obtained for replacing the fascias and the outside store door. The Committee is also planning to investigate the possibility of installing solar panels on the roof.

Cllr Oatway advised that the Committee could apply to the Area Board for a grant towards village hall renovations; Clerk to pass details to Cllr Lympos. **Action:RK/SL**

15. PCC

Cllr Lanyon noted that the new churchwardens are proactively working to encourage people to join in with church activity.

16. Website

Nothing to report.

17. Correspondence and diary dates

Wiltshire Council is holding a Climate workshop on 27th March.

PCAP had asked parish councils for expressions of interest in Pewsey Vale-wide projects to install bike maintenance stands and electric-vehicle (EV) charging points. This parish council had agreed that Woodborough Yard would be a more suitable location than anywhere within Manningford.

Cllr Oatway advised that Wiltshire Council will be providing grants and subsidies for EV charging points.

Wiltshire Council had announced its intention to recoup all parish election costs from parish councils from 2025. At present, parish councils fund contested interim elections, with Wiltshire Council funding the statutory four-yearly parish elections, whether contested or not, which run alongside the Unitary Council elections.

PCAP had circulated Cllr Colin Gale(Rushall)'s statement to Cabinet on this matter with requests for opinions from neighbouring parishes; Manningford parish council had supported that statement by submitting its strong opposition to the proposals to PCAP.

Cllr Oatway advised that Wiltshire Council had approved its 2023-2024 budget last week with no opportunity for the election costs item to be addressed specifically. Cllr Oatway noted that there had been no consultation with parishes and that the announcement had been made after parish councils had set their own budgets.

Cllr Oatway reported that Wiltshire Council has agreed to alleviate the burden by allowing payment for the 2025 elections to be deferred until 2027. Cllr Oatway had requested that Wiltshire Council provide a breakdown of election costs for each parish. Cllr Oatway advised that the cost of the 2025 statutory election for Manningford will be approximately £450.00. As a regular four-yearly cost, this will add approximately £120.00 to the annual precept.

Cllr Oatway reported that Direct Route Transport, the new flexible bus service for Pewsey Vale, is due to begin in June, with buses that can be booked by telephone or app. It will be an improvement on the old Wigglybus service, with smaller buses more suited to country lanes and able to be serviced by a wider pool of drivers.

18. Items from the public

Residents of The Ivies noted that up to three cars were constantly parked on the pavement, and asked why the playing field could not be used for overspill parking. Cllr Reed said that with minimal hardstanding in the field, vehicles get stuck in the mud and that children using the field should not be put at risk by vehicular movements. It was noted that parking spaces in the field need to be kept available for hirers of the village hall; this had become a problem in the past, before the gate was locked, when overspill vehicles from The Ivies had prevented village hall users from parking in the field.

It was noted that Aster had sold the garages in The Ivies without making any alternative parking provision. It was noted that of the twenty properties in The Ivies, approximately half are occupied by Aster tenants. Clerk to contact Aster to ascertain what land they own in The Ivies, and to make them aware of the lack of parking spaces. It was noted that any building works which take place under PL/2021/09534, the erection of a four-bedroom dwelling on the site of the former garages, will cause further problems in the short term.

Action:RK

19. Date of next meeting

Tuesday 25th April at 8.00pm in the Village Hall

Meeting closed at 9.20pm

FY21 as at year end		Manningford Parish Council	FY22 as at 31st January 23	
£8,965.51		Balance at start of year	£14,650.99	
£11,210.34		Income	£12,907.68	
-£5,524.86		Expenditure	-£16,466.86	
£14,438.15		Lloyds Bank Balance as at 31 January 23	£11,193.31	
-£12.50	(Charlton Baker)	Creditors (Charlton Baker, R Kinderman)	-£101.50	
£225.34	(Pure Pastures)	Debtors		
£14,650.99		Manningford PC owns	£11,091.81	
Income	Expenditure		Income	Expenditure
£2,000.00	n/a	Playground		£6,778.67
	£476.54	Subscriptions, fees & website		£1,693.31
	£1,015.30	Secretary's salary		£875.00
	£1,490.00	External maintenance		£1,792.00
	£505.38	Insurance		£558.50
		Defibrillator		£450.00
£125.00	£300.00	Allotment	£175.00	£10.00
£300.00	£300.00	SID 5 villages		
	£300.00	SID Manningford		£300.00
£1,860.00	£465.03	village hall		£1,417.07
£225.34	£225.34	Miscel payments		£460.59
£6,700.00		wilts council	£9,828.15	
	£447.27	HMRC (VAT)	£2,904.53	£2,131.72
£11,210.34	£5,524.86	Sub totals	£12,907.68	£16,466.86
£5,685.48		Excess income over expenditure	-£3,559.18	
£14,650.99		Bank Balance brought forward	£11,091.81	
Richard Netherclift		Ruth Kinderman		
Chairman PC		Responsible Finance Officer		

FY21 as at year end		Manningford Parish Council	FY22 as at 28th February 23	
£8,965.51		Balance at start of year	£14,650.99	
£11,210.34		Income	£12,907.68	
-£5,524.86		Expenditure	-£16,568.36	
£14,438.15		Lloyds Bank Balance as at 28 February 23	£11,004.31	
-£12.50	(Charlton Baker)	Creditors (Charlton Baker)	-£14.00	
£225.34	(Pure Pastures)	Debtors		
£14,650.99		Manningford PC owns	£10,990.31	
Income	Expenditure		Income	Expenditure
£ 2000.00	n/a	Playground		£6,778.67
	£476.54	Subscriptions, fees & website		£1,704.98
	£1,015.30	Secretary's salary		£962.50
	£1,490.00	External maintenance		£1,792.00
	£505.38	Insurance		£558.50
		Defibrillator		£450.00
£125.00	£300.00	Allotment	£175.00	£10.00
£300.00	£300.00	SID 5 villages		
	£300.00	SID Manningford		£300.00
£1,860.00	£465.03	village hall		£1,417.07
£225.34	£225.34	Miscel payments		£460.59
£6,700.00		wilts council	£9,828.15*	
	£447.27	HMRC (VAT)	£2,904.53	£2,134.05
£11,210.34	£5,524.86	Sub totals	£12,907.68	£16,568.36
£5,685.48		Excess income over expenditure	-£3,660.68	
£14,650.99		Bank Balance brought forward	£10,990.31	
Richard Netherclift		Ruth Kinderman		
Chairman PC		Responsible Finance Officer		

*Includes precept of £7500 and CIL monies of £2328.15