

Minutes of the Meeting of Manningford Parish Council held on
Tuesday 23rd November 2021 at 7.30pm in the Village Hall

Present: Councillors Richard Netherclift, David Proto, Sue Lymposs, and Bridget Lanyon
Unitary Councillor Paul Oatway
Clerk Ruth Kinderman
Members of the public: Andrew Paine, Liz Young, Sandra Hossack

1. Apologies

Councillor Andy Reed

2. Pecuniary and other Interests

None for this meeting.

Cllr Netherclift had declared an interest for item 6, application PL/2021/09534 – Land at The Ivies.

3. Approve minutes of the parish council meeting held on 28th September 2021

Cllr Lanyon proposed these be accepted as an accurate record; seconded by Cllr Lymposs, all in favour and signed accordingly by Cllr Netherclift.

4. Matters Arising

Further to item 16 on 28th September, Wiltshire Highways had declined both reports submitted via MyWilts.

The sunken trenches across the C52 near the junction with the A345 were considered by Highways to not meet the intervention levels for repair set out in Wiltshire Council's Safety Inspection Manual.

Regarding the flooding outside Willowbrook, Highways had said that the water leak is the responsibility of Wessex Water and as the road breaking is due to this then it would be their responsibility to repair the damage; Highways said that this issue also does not meet their safety intervention levels for repair.

5. Finance

The balance sheet and bank statement had been circulated prior to the meeting; there were no questions. Clerk noted that the defibrillator contracts expire in July 2022. Woodborough will take over the one at the Garden Centre; the cost of replacing the machine outside the Village Hall has been allowed for during the last two or three years and there is sufficient money available for that. Two additional items of expenditure which have not been budgeted for are a new website and installing a safety surface under the climbing frame. It was also noted that the C52 is now logged as a CATG (Community Area Transport Group) project and any works agreed by Highways will entail a financial contribution from this parish council. Clerk reported that parish precepts remain uncapped although central government is unfavourable to increases of more than 3%, which if applied by this parish council would take last year's precept of £6700 to £6800.

It was agreed that the expected expenditure items justified a higher rise; it was noted that the precept for 2020/2021 had been £6950 and that a precept of £7000 would therefore not be out of order. The Clerk will produce a set of figures showing potential precepts and relative percentages for consideration; the parish council is minded to set a precept for 2022/2023 of at least £7000.

6. Planning Applications

To note decisions made by Wiltshire Planning Department:

PL/2021/03616 - Jasmin Cottage - Lining of the cottage chimney with a Schiedel Isokern pumice liner system and new installation of a twin-walled metal flue system in the curtilage-listed art studio.

This had been approved since the last meeting, though approval does not include the flue system proposal for the art studio which was withdrawn from the application.

PL/2021/08873 – The Bridge – single storey side extension

Approved since the last meeting.

To note applications considered since the last meeting:

PL/2021/09534 - Land at The Ivies, Manningford Bruce, SN9 6JH - Outline planning consent - some matters reserved - Erection of four bed detached family dwelling and access and associated infrastructure (Outline application relating to access)

Cllr Lanyon has submitted the response as agreed by email. The Parish Council has no objection to outline planning permission but would like conditions to be set. The four-bedroomed house proposed is 1200 square feet, which the parish council considers should be the maximum size allowed for the site; however, the parish council considers that three bedrooms would be more appropriate than four, for that square footage. The parish council has asked that any house built should also be situated as far from the roots of the adjacent oak tree as possible. A decision is expected on 14th December.

Liz Young said that general opinion in The Ivies is that it would be good for the garages to be developed in some way but that a four-bedroom house is likely to be too large.

PL/2021/08816 - Orchard House, Manningford Abbots, Pewsey, SN9 6JA – Change of materials and fenestration to Southern Kitchen Elevation. Replacement Shed. Tennis court construction with open sided pavilion.

Cllr Lanyon has submitted no objection as agreed by email, on the condition that a hedge is planted to screen the court from the neighbouring property. A decision is expected on 16th December.

7. Parish projects

i) Playground

- repairs to multi-play unit

Cllr Proto reported that the wood is ready and the platform will be repaired shortly. The multi-play unit does not require safety matting beneath.

- safety matting

Two quotes had been received for an appropriate safety surface under the climbing frame. Mulch from Kompan would cost £6501.67 plus VAT. Wetpour from Sovereign would cost a minimum of £6569.30 plus VAT, with add-on extras costing more, taking the price up to £7698.76 plus VAT. Wicksteed had advised that safety grass as previously quoted was no longer adequate for the fall height of this climbing frame.

A new Kompan catalogue had been received and it was noted that the price of new play equipment exceeded the cost of retaining the current climbing frame.

It was agreed to explore further options for a safety surface; it was also agreed to explore possible grants from bodies such as BIFFA and Sport England towards the cost.

8. Allotments

i)overhanging trees

Cllr Lymposs reported that the tree surgeon has twice failed to turn up; she has made Chris Wardell aware of the situation.

ii)plot 7

The advertisement in the Village News email had prompted an expression of interest but as the resident had declined to take it further, it was agreed that the plot could be let to an existing plot holder who was keen to take it on.

9. Highways

i)C52

Cllr Netherclift had ensured this was logged with CATG, who will support a review of the situation in order for it to be recognised by the Director of Highways as an ongoing problem. Cllr Oatway has requested a full strategic review of the C52 to be attended by the Wiltshire Cabinet Member for Highways and Senior Highways Engineers. He has asked for this to be conducted at County Hall, rather than online, and for the meeting to focus on making a plan without any reference to cost. Cllr Oatway asked that the parish council begin compiling a list of practical suggestions for consideration by the engineers.

ii)repairs to bin on triangle

Cllr Proto reported that this has been done.

It was noted that the new brown 'Pure Pastures' signs have been installed but that the one at the Seven Wells crossroads should have been placed on the south side of the crossroads, where it would be visible to lorries approaching from Pewsey as well as from Cross Hayes. Cllr Netherclift will pursue this with Mark Stansby.

10. Footpaths

Clerk reported that the Pewsey Vale Tourism Group has achieved Walkers Are Welcome accreditation and that parishes throughout the Vale are welcome to use the logo on their websites.

11. Police matters

Clerk reported that PCSO Whiteside has gone on to full constable training and that now there is no known named police contact for the parish. Cllr Oatway will raise this at the Area Board meeting on Monday. If the new Police and Crime Commissioner (PCC) attends the Area Board, Cllr Oatway intends to ask him what the Pewsey Vale villages can expect to see as a result of the proposed increase to the PCC precept.

12. Village Hall

i)Defibrillator training

This has been arranged for the morning of Thursday 27th January 2022.

Cllr Lymposs reported that the Village Hall Committee will postpone arranging events until the New Year due to the current Covid situation. The Committee had given the hall a deep clean last weekend.

Cllr Lymposs reported that the Committee had held its AGM and will share the accounts with the Clerk shortly.

13. PCC

No report.

14. Website

Cllr Lymposs introduced Sandra Hossack as a former parishioner who had built the current village website, which is in need of updating to allow more plug-ins and also to be more user-friendly, now that she lives away from the village. Sandra advised that it would be easier to start afresh rather than try to improve the current site. She had drawn up a full proposal to include up to five new pages and transferring content from the old to the new site. Cllr Lymposs will circulate the proposal to all councillors. The price for this would be £1275. It was noted that Sandra had not invoiced the parish council for the website running costs for a while; these are approximately £144 per year for hosting and £20 for the domain name plus £12 per year for uploading documents, and are likely to be similar whatever platform the new site is built on.

Cllr Netherclift proposed that the quote for £1275 be accepted and that Sandra be asked to proceed with the project. All were in favour.

It was agreed to explore the possibility of formal email addresses for councillors; Clerk to check the GDPR requirements.

15. Correspondence and diary dates

The C8 Alton-Wilcot road will be closed twice in January; starting on the 12th for Open Reach works and then on the 24th for surfacing works. Clerk had requested that the advertised diversion along the C52 be altered.

16. Items from the public

Andrew Paine and Liz Young had both expressed an interest in joining the parish council and their attendance at this meeting had not deterred them. Cllr Netherclift will arrange to meet them informally to further discuss the role.

17. Date of next meeting

Monday 17th January 2022 at 7.30pm in the Village Hall.

Meeting closed at 8.30pm

FY20 as at year end		Manningford Parish Council	FY21 as at 31st October 21	
£6,237.00		Balance at start of year	£8,965.51	
£7,949.63		Income	£7,075.00	
-£5,221.12		Expenditure	-£3,029.78	
£8,965.51		Lloyds Bank Balance as at 31 Aug 21	£13,010.73	
£0.00		Creditors FY17		
£8,966.00		Manningford PC owns	£13,010.73	
income	expenditure			
		Loan Repayment		
	£296.37	Subscriptions, fees & website		£194.02
	£900.00	Secretary's salary		£575.60
	£2,680.00	External maintenance		£680.00
	£500.00	Insurance		£505.38
£650.00		Defibrillator		
£50.00		Allotment	£75.00	£300.00
		SID 7 villages	£300.00	£300.00
	£300.00	SID Manningford village hall		£300.00
£300.00	£473.48	Miscel payments		
£6,950.00		wilts council	£6,700.00	
	£71.27	HMRC (VAT)		£174.78
£7,950.00	£5,221.12	Sub totals	£7,075.00	£3,029.78
£2,728.88		Excess income over expenditure	£4,045.22	
£8,965.88		Bank Balance brought forward	£13,010.73	
Richard Netherclift		Ruth Kinderman		
Chairman PC		Responsible Finance Officer		

Covid-19 Risk Assessment for Meeting of the Parish Council – 16th November 2021

N.B. This Risk Assessment relates only to the risks posed by Covid-19 and does not gauge any other risks associated with the meeting of the Parish Council.

Potential Hazard	Potentially Affecting whom	Assessment of hazard	Controls implemented to mitigate hazard	Implemented by whom?
1. Transmission of SARS-CoV-2 coronavirus	Councillors Clerk Parishioners in attendance.	LOW. i) HM Government removed Covid-19 from the High Consequence Infectious Disease list on 19 th March 2020 *	Seating apart of at least 1m. Meeting to be held outdoors if weather suitable. Only one person to handle chairs and tables. Attendees are recorded for the minutes.	Person who places chairs. All. One member. Clerk.
2. Danger of developing Covid-19 from SARS-CoV-2 coronavirus	Councillors Clerk Parishioners in attendance.	LOW. i) Published deaths with Covid-19 as at 12th November showed more than 95% having a pre-existing condition and 53% being over the age of 80 years old, of whom 97% had a pre-existing condition. ** ii) All councillors and clerk are under the age of 80.	Controls implemented to reduce transmission as outlined in section 1 above mean danger of developing Covid-19 is insignificant in the context of the meeting. All present will have had the opportunity to be vaccinated at least twice.	

*<https://www.gov.uk/guidance/high-consequence-infectious-diseases-hcid#status-of-covid-19>

**<https://www.england.nhs.uk/statistics/statistical-work-areas/covid-19-daily-deaths/>