

Minutes of the Annual Meeting of the Parish Council

held on Tuesday 21st May 2019 at 7.30 p.m. in the Village Hall

Present: Councillors Richard Netherclift, David Wheen, Andy Reed, Sue Lymposs, David Proto, Phil Hossack, Bridget Lanyon
Clerk Ruth Kinderman
Unitary Councillor Paul Oatway
Members of the public James Kinderman, Richard Lymposs

1 Apologies

None received.

2 Election of Chairman and Vice-Chairman for 2019/2020

Cllr Proto proposed that Cllr Netherclift be re-elected as chairman; seconded by Cllr Reed, no objections, carried. Cllr Lanyon voiced the council's thanks to Cllr Netherclift for his leadership to date.

Cllr Netherclift proposed that Cllr Reed be elected as vice-chairman; seconded by Cllr Lanyon, no objections, carried.

3 Pecuniary and other interests

None declared.

4 Minutes of meeting held on 12th March 2019

Cllr Lymposs proposed that these be accepted as an accurate record, seconded by Cllr Hossack and signed by Cllr Netherclift accordingly.

5 Matters arising

Clerk had distributed results of research into fencing off the play area.

Water is now available at the allotments.

Regarding the litter along the road between the garden centre and Frith Copse, it is possible to request the services of the Community Offender teams and Clerk will proceed with this provided the volunteer litter-pickers are willing.

Action:RK

6 Adopt Financial Regulations

It was agreed to adopt the Financial Regulations as prepared by the Clerk in accordance with the most recent NALC model.

Cllr Wheen proposed that this council proceed with internet banking; all were in favour.

7 Finance

- approve statement of accounts

Cllr When had prepared and circulated for perusal a summary of the accounts for 2018/2019. This is attached as an appendix to these minutes and all agreed that the summary was accurate; Cllrs When and Netherclift signed the statement accordingly.

- AGAR and Exemption Certificate

Cllr Netherclift proposed that this council certify itself as exempt from external audit; all were in favour. Cllr When will finalise the Annual Governance and Accounting Return for approval at a meeting of the parish council to be held in June.

Action:DW

8 Planning applications

APP/Y3940/W/18/3217255 Cocklebury Farm Appeal against refusal of 18/05366/FUL - Conversion of two stable buildings into three units of holiday accommodation; use of land for the stationing of shepherd's huts (maximum of 4); associated parking.

The outcome of the appeal has been published; four shepherds' huts and associated parking are allowed but the stable conversions have been refused.

18/11417/FUL – Little Abbots - Demolitions of timber clad extensions and construct rear single storey and two storey extension, oak framed lean-to single storey extension and five dormers to increase first floor accommodation

The parish council had no objection to the submitted amendments.

19/00731/VAR – Milford - Variation of condition 2 of 18/06077/FUL to allow for elevational changes and erection of detached garage

The parish council had no objection to the amendments and the variation has since been approved.

19/02313/FUL – Mount Pleasant Farm- Erection of single storey extensions and porch; provision of first floor extension (as previously approved 18/08235/FUL) replacement of outbuildings with new garage with accommodation over.

This application has been approved since the previous meeting.

19/03335/FUL – Mount Pleasant Farm - Demolition of existing farm buildings and the erection of 3 new barns for the storage and hay and straw and for livestock, with associated bunding and landscaping.

The plans had been circulated to all councillors prior to the meetings and were available to view at the meeting. The applicant, Mr James Kinderman, was available to answer questions; he explained that the proposals would consolidate all Pure Pastures operations onto one site and this would reduce the traffic through the village travelling between the several sites as at present. The new

barns would be lower than the existing wooden farm buildings; part of the new barns would eventually be used to house cattle for the consumption of business waste on site, rather than have it transported to neighbouring herds.

Cllr Lanyon confirmed that closest neighbours had no objections.

Cllr Netherclift proposed that the application be supported. All in favour. Cllr Lanyon to submit response to Planning.

Action:BL

17/05760/FUL - Aero View – outcome of enquiry

Whereas the outcome appeared to be in favour of Aero View, Cllr Oatway had clarified the situation during the preceding Annual Parish Meeting- item 5.

9 Allotments update

It was recognised that increasing the number of plot-holders is undesirable until additional parking space has been arranged. All councillors will inspect the site and attend the next meeting with ideas as to how to proceed.

Action:all

It was agreed that in future, plots would be advertised by a notice on the gate of the site as well as in The Messenger.

It was agreed that as plots are of varying size, rents will be calculated at £0.50/square metre.

10 Parish Council projects

i) Telephone kiosk

It was agreed to proceed with obtaining quotes for bookshelves and leaflet holders, despite the current anti-social behaviour in the immediate area. It was agreed to retain the 'TELEPHONE' panels.

Action:RK

ii) Playground maintenance

Clerk reported that the quote for safety grass under the climbing frame was £2047.50. The cost for repairing the swing and removing the slide will be £609.20. It was agreed that Cllrs Reed and Proto could remove the slide and therefore to order swing repairs only at a cost of £249.20

Action:RK

iii) Defibrillator training

Julia Doel of SWAST is happy to conduct the training session in the school hall. Clerk to finalise a date with school.

Action:RK

11 Highways

Further to a request that SID be located within the village, Cllrs Netherclift and Proto will explore alternative sites, possibly on the white gates.

Action:RN/DP

Clerk reported that PEAS (Parish Emergency Assistance Scheme) which includes the annual free one-tonne bag of salt is now dependent on parishes producing a Snow Plan. Clerk to check that James Kinderman is willing to store the grit and, if he is, to produce a Plan and apply to PEAS.

Action:RK

Clerk and Cllr Oatway have requested that the official diversion route from the C8 Wilcot roadworks along the C52 during the first week of July be changed to the A345. Clerk to chase as necessary.

Action:RK

12 Footpaths

Cllr Reed reported that woodchip has been laid on the boggy areas by The Old Mill.

Further to the damage to the new kissing gates, Cllr Reed is waiting to hear which of the land-owner or the horse-owner will be paying for repairs.

Clerk reported complaints about the footpath behind the garden centre; Cllr Reed accepted the offer of a stile kit from Woodborough PC. Clerk to ascertain ownership of the land.

Action:RK/AR

13 PCC

Cllr When reported that the PCC has decided to have a break from the rounders match this year.

14 Localism, environment and flooding

Nothing to report.

15 Village hall

Cllr Lympos reported that the committee, which held its AGM on 7th May, is reduced to just three members and asked for people to come forward.

The accounts will be filed shortly with the Charity Commission and Cllr Lympos will give a copy to Cllr When. The closing balance was £4823 of which £2000 is put by as a contingency fund for a new boiler when the current one needs replacing.

There will be a Bingo Night in June and a BBQ&Pub Night in July.

16 Website

Cllr Hossack reported that the website is now fully accessibility and GDPR compliant.

There are now 82 people on the village facebook page.

17 Correspondence and diary dates

Highways Information Evening – Devizes - Thursday 13th June – Cllr Proto to attend.

PCAP meeting – Easton Royal – Thursday 18th July- Cllr Reed to attend.

18 Date of next meeting

The next meetings will be held at 7.30 pm in the village hall on Tuesday 18th June and Wednesday 4th September

Meeting closed at 9.15pm

	A	B	C	D	E	F
1	FY17 Reported to PC		FY 17 incl journals	Manningford Parish Council	FY18	
2	£ 14,471		£ 11,278	Bank Balance at start of year	£ 10,129.23	
3	£ 9,194			Income	£ 11,836.15	
4	-£ 12,388			Expenditure	-£ 13,524.64	
5	£ 11,277			Lloyds Bank Balance at year end	£ 8,440.74	
6				Creditor grass maint	-£ 150.00	
7				Creditors secretary pay for FY17	-£ 150.00	
8	£ 11,277			Manningford Account is currently worth	£ 8,140.74	
9	-£ 1,719			of which the 7 villages with SID owns	-£ 2,409.78	
10	£ 9,558			Manningford PC owns	£ 5,730.96	
11			see Note 1			
12						
13	Income	Expenditure	Transactions		Income	Expenditure
14		£ 214		Loan Repayment		£ 213.98
15		£ 640		Subscriptions, fees & website		£ 545.21
16				Secretary's salary 2018		£ 900.00
17		£ 600		Secretary's salary 2017		£ 150.00
18		£ 2,530	£ 250	External maintenance		£ 6,219.27
19				Insurance		£ 476.55
20	£ 700			Defibrillator		£ 3,023.63
21		£ 3,805		Telephone box		
22	£ 25			Allotment rent		
23	£ 1,540	£ 940		SID	£ 1,540.00	£ 1,270.21
24	£ 340	£ 1,500	-£ 1,399	village hall	£ 1,399.03	£ 26.28
25		£ 706		Miscel payments		
26	£ 6,300			wilts council	£ 6,300.00	
27	£ 289	£ 1,454		HMRC (VAT)	£ 2,597.12	£ 999.51
28	£ 9,194	£ 12,389		Sub totals	£ 11,836.15	£ 13,824.64
29	-£ 3,195			Excess income over expenditure		-£ 1,988.49
30						
31	£ 11,278		£ 10,129	Bank Balance brought forward	£ 8,140.74	
32						
33	Notes:	Following the sad death of the RFO, DW reconstructed the account for 2018. Column A was circulated to PC but he had to reconcile the difference between cell A30 and E2. Please see Col C.				
34	Signed					
35		Richard Netherclift		David Wheen		
36		Chairman		Responsible Finance Officer		
37		21-May-19				