

Minutes of the Meeting of Manningford Parish Council held on  
Tuesday 21<sup>st</sup> January 2020 at 7.30pm in the Village Hall

**Present:** Councillors Richard Netherclift, Sue Lympoos, Andy Reed and Bridget Lanyon  
Councillor Paul Oatway  
Clerk Ruth Kinderman

**1. Apologies**

Councillors David Wheen and David Proto.

**2. Pecuniary and other Interests**

None declared.

**3. Approve minutes of the meeting held on 12<sup>th</sup> November 2019**

Cllr Netherclift proposed that these be accepted as a true record; all in favour and signed accordingly by Cllr Netherclift.

**4. Matters Arising**

Cllr Reed has installed the noticeboard on the fence opposite the village hall; he plans to replace the backing board with cork in due course. **Action:AR**

An acknowledgement had been received from PCAP for the donation.

Vacancy notices for Cllr Hossack's resignation have expired and the parish council may now co-opt a replacement councillor.

Clerk had submitted an expression of interest to PCAP for any future verge-cutting cooperative that may be formed.

**5. Finance - to include setting of Precept for 2020/2021**

Cllr Wheen had circulated the financial update, which is attached as an appendix to these minutes.

Next year's budget needs to take into account the expiry of the defibrillator contracts in 2021/2022, the unknown costs to be incurred due to Wiltshire Council's Service Devolution and Asset Transfer (SDAT) program and the decreased tax base in 2021/2022 should the Community Governance Review entail the transfer of Nursery Barns to Woodborough parish.

Cllr Netherclift proposed an increase in the precept to £6950, and increase of 7.54% on last year's precept of £6400. All were in favour; Clerk to submit request to Wiltshire Council.

**Action:RK**

Cllr Wheen has requested that any invoices should be submitted to him no later than mid-March.

**6. Planning Applications**

19/06613/FUL – 1 Mill Road – Proposed Ancillary Accommodation Over Garage

19/09519/FUL – Cocklebury Farm - Conversion of Two Stable Buildings into Three Units of Holiday Accommodation; Use of Land for the Stationing of Shepherd's Huts (Maximum of 4); Associated Parking

Both applications have been approved subject to conditions since the last meeting. Clerk advised that an application by Wilcot parish to amend the Definitive Rights of Way Map Footpath with the addition of Cocklebury Lane as a bridleway, leading from Wilcot church to Cocklebury Farm, has been accepted and registered by Wiltshire Council.

19/11970/FUL – Woodlands - Demolition of garage and car port; erection of annexe, car ports and garage

Cllrs Netherclift and Lanyon had conducted a site visit and recommended that the parish council support this application. Cllr Lanyon provided documents for inspection at the meeting and it was agreed to strongly support the proposal as an improvement on the existing shed and car port.

**Action:BL**

## **7. Parish projects**

i) Playground Inspection

It was agreed to request an unaccompanied inspection this year to avoid impinging on councillors' time.

**Action:RK**

ii) Emergency Plan

James Kinderman has taken delivery of this year's grit supply; he is happy to be named on the Emergency Plan and his contact details to be added.

iii) VE Day

Discussion postponed until the next meeting.

## **8. Community Governance Review**

Clerk had delivered letters at the end of November to all residents and business owners within the Nursery Barns and Garden Centre complex. Two businesses had responded positively to the proposal to transfer from Manningford to Woodborough parish.

Clerk and Cllr Netherclift had met with Wiltshire Council Democratic Services committee members on 4<sup>th</sup> December to confirm the proposals and agree the proposed new boundary, along the Woodborough road to Frith Copse, to replace the current boundary, footpath MANN2, which runs behind the garden centre, parallel to the road.

Wiltshire Council's survey went live on 6<sup>th</sup> January; residents were notified by Wiltshire Council by letter on 17<sup>th</sup> January. All agreed that a two-week delay in advertising the survey was unacceptable. It was also noted that the survey has no published deadline. Clerk to respond to Wiltshire Council accordingly.

**Action:RK**

Clerk to send the survey link to Cllr Lympoos for distribution via village email.

**Action:RK**

It was agreed that a flyer with a reminder about the survey should be delivered to all residents and business owners.

**Action:RK**

## 9. Allotments

Cllr Netherclift to contact Mr Milsom regarding arrangements for water next spring.

**Action:RN**

## 10. Highways

i)Hare Street

Cllr Netherclift asked that all councillors report the Hare Street potholes via My Wiltshire Reporting app or website.

**Action:all**

Clerk had contact Integrated Transport about a ford; Mark Stansby of Highways had advised that this problem comes under maintenance rather than CATG. Cllr Netherclift and the Clerk will be meeting Richard Dobson of Highways and a Wilcot Parish Councillor on Tuesday 28<sup>th</sup> to review the site. Cllr Oatway to attend too.

**Action:RK/RN/PO**

There will be roadworks along the A345 at Rushall at the end of February. Cllr Oatway and the Clerk have contacted Highways to ask that the proposed diversion route along the C52, be changed.

## 11. Footpaths

Nothing to report.

## 12. Police matters

Clerk had circulated the recent police report; a spare wheel had been stolen from a vehicle in Manningford, and Cllr Proto had disturbed a suspected vehicular break-in.

## 13. Village Hall

The Quiz Night and Christmas Party had both been successful.

## 14. PCC

No report in Cllr Wheen's absence.

## 15. Website

The website is up to date; Clerk sends all documents directly to Wicked Creations now that Cllr Hossack has resigned.

## 16. Correspondence and diary dates

Monday 18<sup>th</sup> May 7-9pm – Highways Information Evening – Kennet House, Devizes

It is important that at least one councillor attends as there will be information about SDAT (see Item 5). All to check diaries.

**Action:all**

## 17. Items from the public

None.

## 18. Date of next meeting

Tuesday 24<sup>th</sup> March 2020 at 7.30 pm in the Village Hall

*Meeting closed at 8.00pm*