

Minutes of the Meeting of Manningford Parish Council held on  
Tuesday 18<sup>th</sup> July 2023 at 8.00pm in the Village Hall

**Present:** Councillors Andrew Paine, Andy Reed, David Proto, Sue Lymposs, and Bridget Lanyon  
Clerk Ruth Kinderman  
Residents Linda Tamani and Darrell Evans

**1. Apologies**

Cllr Liz Young, Unitary Councillor Paul Oatway.

**2. Pecuniary and other Interests**

None.

**3. Approve minutes of the annual parish council meeting held on 23<sup>rd</sup> May 2023**

Cllr Reed proposed that these be accepted as an accurate record, seconded by Cllr Proto; all in favour and signed accordingly by Cllr Paine.

**4. Matters Arising**

Democratic Services had confirmed that there are nine seats on this parish council, contrary to the Wiltshire Council website which states eight.

Code of Conduct – carried over to next meeting.

**Action:AP/RK**

Treatment of bench – carried over to next meeting.

**Action:AR**

**5. To consider co-option of Linda Tamani**

Cllr Lymposs proposed that Linda be co-opted to the council; seconded by Cllr Lanyon with no objections. Cllr Paine invited Cllr Tamani to the table.

**6. Finance**

The annual payment of £300 per parish towards the SID group had now been received from Wilcot, Huish & Oare; the payment from Alton is still outstanding.

Payments made since the last meeting were:

Charlton Baker – payroll services May and June - £15.50 x 2 collected by direct debit

Clerk's salary May and June - £87.50 x 2

WALC subscription 2023/2024 - £152.74

BHIB – insurance - £571.18

Mark Goddard - £480.00

Clerk reimbursement of Land Registry search fees - £15.00

Bank statements had been circulated to all councillors prior to the meeting; the updated balance sheet and budget monitoring report is attached as an appendix to these minutes.

Payments to be made after this meeting:

Clerk's Salary July - £87.50

Charlton Baker payroll services July - £15.50 to be collected by Direct Debit

HM Land Registry - £7.00 cheque for land searches

It was noted that the option to add further defibrillators to the SWAST contract will expire on 22<sup>nd</sup> July. It was agreed to consider budgeting for a future additional defibrillator when setting next year's precept.

## 7. Planning Applications

To note decisions made by Wiltshire Planning Department:

PL/2023/00974 - Barn at Lower Farm, Lower Farm, Manningford Abbots, SN9 6HY – Proposed change of use of agricultural barn to Eg(i) design studio/office and associated B8 storage.

Wiltshire Council had approved this application as a temporary change of use on the basis that personal circumstances of the applicant outweighed other factors. Clerk to circulate decision notice to all councillors. **Action:RK**

PL/2023/02151 & PL/2023/02545 - 1 Lower Farm Cottages, Manningford Abbots, Pewsey, SN9 6HY

New dormer to north-east elevation, replacement thatch and replace tiled areas of roof with thatch and replacing some windows, addition of air source heat pump to north-west elevation, removal of timber vehicle gate and relocate access. Various internal alterations. Approved by Wiltshire Council.

PL/2023/03451(Listed Building Consent) - The Old Manor House, Manningford Bruce, Pewsey, SN9 6JW

Proposal - Timber frame repairs to South-east elevation  
Approved by Wiltshire Council.

To consider at this meeting:

PL/2023/04825 - Manorfield Farm, Manningford Abbots, Wiltshire, SN9 6HY

Proposed demolition of 3 agricultural buildings and the existing dwelling on the site and the erection of a replacement dwelling with a garage, associated change of use from agricultural to residential land, and hard and soft landscaping.

Comments by 26<sup>th</sup> July.

As the primary difference between this proposal and that previously approved under application PL/2022/04883 is the erection of an attached, rather than a detached, garage, it was agreed to submit no objection provided a thorough asbestos survey is completed prior to demolition works.

It was noted that a small shed in the corner of the site had been omitted from the plans.

Cllr Lanyon will attend the Draft Wiltshire Design Guide webinar tomorrow; Cllr Tamani has read the hard copy available at the public library. **Action:BL**

## 8. Playground

### i) Slides

Clerk reported that neighbouring parishes had created their slides on mounds with tunnels beneath by re-using slides, donations of tunnels and soil from local builders and farmers, and free labour from volunteer residents.

It was agreed that Cllr Proto and Clerk will continue to explore options. **Action:DP/RK**

### ii) Grass matting

Cllr Proto will proceed with the order for grass matting beneath the swings.

Cllr Lymposs will make use of the village email and facebook page to ask for volunteers to install it. **Action:DP/SL**

Cllr Reed noted that the rotten gate post has not yet been replaced; Clerk to contact Andy Martin. **Action:RK**

## 9. Allotments

### i) Water

Plot holders have raised the issue of water supply running low during dry spells, with transportation of water from homes becoming a physical challenge.

It was agreed that apart from the need to pass on water charges fairly, a connection to the mains would need to be in a secure cabinet to avoid theft. It was agreed to aim for more roof capture in the first instance. Cllr Paine noted that Wessex Water had recently been supplying water butts at low cost; Clerk to investigate. **Action:RK**

It was agreed that any arrangements made with neighbouring properties for the purchase of water would need to be private transactions between the relevant parties, with no parish council involvement.

### ii) Access

A recent change of ownership has brought to light that Renwick and the Allotment Site were originally both recorded at first registration as in possession of the driveway between; this error was corrected by the Land Registry in favour of Renwick during the period 2012-2014 but Clerk has been unable to find any parish council records of this correspondence.

It was agreed to ensure access rights for plot holders are formalised; Cllr Paine and Clerk to visit the new owners of Renwick. **Action:AP/RK**

### iii) Rate for plot 7

It was agreed that this plot would incur no charge this year as it was taken on too late for the full benefit of the planting season and needed a lot of work.

## 10. Highways

### i) C52

Cllrs Paine and Proto had met with Cllr Oatway to discuss which options should be suggested to Senior Highways Engineer Mark Stansby. The agreed aim is to make Satnav systems recognise the A345 as the faster route between Indigo and Prospect, which has not been the

case since that was subject to a 50mph limit with most of the C52 still set to the national speed limit of 60mph. Ideas agreed to be submitted for consideration by Mark Stansby include: speed limit reduction along the entire C52; traffic control at Cross Hayes; priority system at the southern end of the C52; 20mph limit for Manningford; restricted access or one way at the Hare Street section. A speed survey request has been submitted to obtain traffic volumes and gauge the effect of the 'Local traffic only' signs installed a few years ago. A provisional date of 18<sup>th</sup> August was set for a site meeting with Mark Stansby; Clerk to liaise with all parties and confirm. **Action:AP/DP/RK**

The possibility of conducting a physical survey to ascertain drivers' reasons for using the C52 was discussed.

Cllr Proto reported that Speedwatch has noted reduced traffic volumes on Mondays and Fridays, possibly reflecting the new work-from-home patterns.

The next LHFIG (formerly CATG) meeting will be held on 18<sup>th</sup> October, with submissions for requests to Highways due by 4<sup>th</sup> October.

#### **11. Litter bin in Church Lane**

Cllr Paine reported that the PCC is making progress with the necessary diocesan permissions.

#### **12. Footpaths**

i)MANN16

Clerk reported that the field is no longer owned as part of Alderbrook (formerly Orchard) House. Part of the path is owned by Val Pidgeon, who has arranged for the path to be strimmed. Clerk to write to the registered owner of the field, Mr Grimes, to ascertain the extent of his responsibility for the path. **Action:RK**

ii)MANN33

Clerk had prepared a Land Registry Search application for the southern section of MANN33; this is not available online due to the size of the document. Cllr Lanyon signed the cheque for £7.00. It was noted that signs each end of a right of way are the responsibility of Highways, but that way-markers can only be installed with landowners' permission.

Gordon Smart has kindly strimmed MANN5.

#### **13. Parish Steward**

Cllr Reed reported that the steward will strim and weed kill the path MANN11 by the old school. The steward has been asked to clean all gullies.

#### **14. Village Hall**

Cllr Lympson reported a very successful defibrillator training session on 6<sup>th</sup> July, with fourteen attendees. It had been agreed to establish a separate village emergency WhatsApp group, whereby residents further away from the defibrillator can alert those living nearby to their need in the event of an incident. Cllr Lympson has been asked to trial submitting regular maintenance reports for the Manningford Defibrillator to The Circuit, rather than to SWAST.

Cllr Lympos reported that the village hall is well used, with many regular bookings; there are no special events planned for the summer.

**15. PCC**

No report.

**16. Website**

Clerk to check that the list of councillors is up to date.

**Action:RK**

**17. Correspondence and diary dates**

Draft Design Guide webinar – Wednesday 19<sup>th</sup> July – Cllr Lanyon to attend.

**Action:BL**

PCAP – Upavon – Thursday 20<sup>th</sup> July.

Local Transport Plan – initial workshop to prepare draft – Thursday 20<sup>th</sup> July – Clerk to attend.

**Action:RK**

New Connect Bus launch – Pewsey Vale Campus – Wednesday 3<sup>rd</sup> August

Pewsey Area Board – Great Bedwyn - Monday 18<sup>th</sup> September

Wiltshire Local Plan Review – consultation due to commence shortly.

**18. Items from the public**

It was noted that parking at The Ivies has improved since Cllr Reed has cleared some of the overgrowth to create an extra space; councillors agreed that there seemed to be fewer vehicles parking on the road.

**19. Set date of next meeting**

**Tuesday 24<sup>th</sup> October at 8.00pm in the Village Hall.**

Meeting closed at 9.45pm

FY22/23 as at year end		Manningford Parish Council	FY23/24 as at 30 <sup>th</sup> June 23		Budget 23/24	
14650.99		Balance at start of year	10888.81		10888.81	
12907.68		Income	8300.00		8475.00	
-16669.86		Expenditure	-2150.16		-9523.00	
10902.81		Lloyds Bank Balance as at 30Jun23	17054.15			
-14.00		Creditors(CharltonBaker)	-15.50			
		Debtors				
10888.81		<b>Manningford PC owns</b>	<b>17038.65</b>		9840.81	F/cast Mar24
Income	Expenditure		Income	Expenditure	Income	Expenditure
	1050.00	Clerk's Salary		262.50		1050.00
	140.04	Charlton Baker Payroll Services		38.76		150.00
	300.00	SID		300.00		400.00
	450.00	Defibrillator				450.00
	120.00	Playground - inspection				70.00
	195.00	Website Hosting		322.24		453.00
	1500.00	Grass cutting		400.00		2500.00
	126.41	WALC sub		127.28		150.00
	n/a	Waste Bin Emptying				220.00
	558.50	Insurance		571.18		580.00
	22.00	Village Hall				100.00
	1395.07	Events/Jubilee				0.00
175.00	10.00	Allotments			175.00	1500.00
	1255.20	Website construction				0.00
	6658.67	Playground improvements				1500.00
	292.00	Bench repairs, other projects				400.00
9828.15		Wilts Council (precept and CIL)	8300.00		8300.00	
2904.53	2136.38	HMRC (VAT)		113.20	n/a	n/a
	460.59	Other payments		15.00		0.00
12907.68	16669.86	Sub totals	8300.00	2150.16	8475.00	9523.00
-3762.18		Excess income over expenditure	6149.84		-1048.00	
10888.81		Bank Balance bf to July	17038.65			