

Minutes of the meeting of Manningford Parish Council
held on Tuesday 13th March 2018 at 7.30pm in the Village Hall

Present:

Councillors - Richard Netherclift, Andy Reed, Bernard Gaskin, Phil Hossack, Bridget Lanyon, Sue Lymposs and David Proto

Clerk - Ruth Kinderman

1. Apologies

Wiltshire Councillor Paul Oatway.

2. Pecuniary and other Interests

None declared.

3. Approve minutes of the meeting held on 9th January 2018

Cllr Lymposs proposed that these be accepted as an accurate record; seconded by Cllr Gaskin and signed by Cllr Netherclift accordingly.

4. Matters Arising

The election period for the vacancy has expired and Democratic Services has authorised the parish council to proceed with co-opting a new councillor.

Cllrs Netherclift and Proto will endeavour to determine a new SID location in the very near future.

5. Finance

Cllr Gaskin distributed copies of the financial report to date, showing a balance of £10,293.23 which includes £2582.71 in the SID fund.

The report is attached as an appendix to these minutes.

The annual payment on behalf of the seven parishes for SID installation is now due and a cheque for £864 was approved.

Cllr Gaskin will review the costs involved with the tables and chairs and determine whether or not some money should be returned to the Area Board. There is currently some uncertainty as to the main contact for Pewsey AB; clerk to make enquiries.

Action:RK

6. Defibrillators

The current four-year contracts for the defibrillators expire in July; renewal by the end of March will avoid the price increases taking effect in April.

All were in favour of renewing the contracts provided that Woodborough is willing to pay half the cost of the defibrillator located by the garden centre. The new contracts, including one annual training session, would total £3360 (including VAT), of which £840 would be paid by Woodborough if that parish council agrees to proceed. It was agreed that only one annual training session would be necessary.

Cllr Gaskin said that better forward planning is required in time for the next renewal in 2022; this may mean an increase to the precept next year and ensuring that money is reserved each year in a defibrillator 'fund'.

Cllr Hossack noted that Sandra Hossack is no longer a First Responder.

7. GDPR

GDPR comes into force on 25th May. Parish councils are public bodies and therefore this parish council will have to register as a data controller or pay a data protection fee; this is currently before parliament.

The parish council will have to appoint a Data Protection Officer to oversee compliance but responsibility for compliance rests with the parish council. External DPO services are likely to cost approximately £700 pa but a parish councillor may be appointed to the role, providing 'adequate training and knowledge' can be proven. The parish council must appoint a DPO by 25th May (failure to do so may result in a heavy fine) and should also carry out a data audit by that date in order to establish what data is held.

NALC has published a toolkit which advises that one councillor is appointed as Data Protection Compliance Officer.

Clerk to pass the toolkit to the village hall committee to ensure that the village email list procedures are brought up to date.

Action:RK

8. Planning Applications

18/00207/PNTEL - Proposed upgrade to base station installation

Having checked with the landowner, Cllr Lanyon had submitted a 'no objection' response to the replacement mobile 'phone mast and the application has since been approved.

17/05760/FUL – Aero View - To set back existing retaining wall and permitted 1 metre picket fence to achieve a 1 metre wide pedestrian refuge.

The appeal against refusal has been granted but costs were not awarded. The applicant has three years in which to proceed; concern was expressed as to where responsibility would lie should an accident occur prior to implementation.

9. PCC

Cllr Netherclift will attempt to recruit a PCC member as a parish councillor now that the parish council is authorised to co-opt a replacement for Reg Sampson.

10. Parish projects

i) Playground requests

The parish council has been asked to consider providing a pump track for BMX bikes. It was agreed that this was not possible due to unavailability of land and the inevitable insurance, health and safety ramifications of providing such a facility.

It was agreed that a decision must be reached about the goal posts, the most recent quote being in the region of £3000 plus £500 for installation. Cllr Netherclift put this to the vote and it was carried by a majority, with one objection.

ii) Telephone kiosk

The kiosk has been installed and all agreed that it looks splendid. The next stage of the project is to lay a floor and Cllr Reed volunteered to infill the kiosk base with concrete. The electricity supply for the internal light needs to be connected and Clerk will obtain prices from the electrician for the two options; a spur from the defibrillator supply or a solar panel in the kiosk roof.

Action:AR/RK

11. Highways

Cllr Proto reported that the new signs are now in place at either end of the C52. All agreed with him that it is important to maintain a proactive stance to deterring traffic from using this road.

Cllr Proto had visited The Former Rectory to ascertain exactly what was required in the way of bollards to protect the property wall. Mark Stansby of Highways will conduct a site visit on April 18th, when he will also be inspecting the A345 by Chapel Cottages with a view to considering whether a footpath is viable.

Cllr Netherclift will also invite Mark Stansby to take the opportunity to inspect the C52, especially the unofficial lay-bys that have emerged due to traffic eroding the verges. Cllr

Proto pointed out that the main culprits are tractors; Cllr Gaskin observed that the new Salisbury Red buses are wider than the old green Connect2 buses and consequently cannot pass other vehicles without going into the verge.

Cllr Hossack had been notified by an Abbots resident of a drain problem which he first reported via MyWiltshire in 2014, and which has been listed as 'scheduled' ever since. Clerk to pursue this with Highways directly.

Action:RK

12. Footpaths

Cllr Reed reported that despite having obtained the requisite permission from the landowners, the bad weather and resultant soggy fields have delayed kissing-gate installation.

Cllr Reed was pleased to report that he is able to obtain a quantity of bark chippings at no cost and he will utilise these on the swamiest sections of the footpaths to provide a firmer footing.

Cllr Proto will use a map to identify the four stiles mentioned in the last minutes so that Cllr Reed can take appropriate action.

Action:DP/AR

13. Localism, environment and flooding

Cllr Proto had decided not to proceed with the Great British Spring Clean; Wiltshire Council has postponed it due to the snow and also because it appeared that litter is minimal in the village anyway due to conscientious residents who litter-pick every time they go out.

Subsequent discussion about rubbish in the parish highlighted the fact that people dump unwanted goods by the railway and Clerk will report this to PCAP in order to aid their ongoing monitoring of fly-tipping in the area.

Action:RK

It was agreed to arrange a small working party to repaint the village gates as usual.

14. Police matters

Clerk had circulated the latest report. As at the last meeting, concern was expressed at the quantity of incidents in the area.

15. Village Hall

Cllr Lymposs reported that both the pub night and the bingo had been successful, with the latter attracting 41 people. She reported that the Pete Lewis legacy bench has now been installed.

16. Website

Cllr Hossack had made amendments as necessary to the parish council contact details.

17. Correspondence and diary dates

A request for donations had been received from Carer Support Wiltshire; declined.

Pewsey Vale Tourism Partnership are setting up an interactive map which will be available online and also as a hard display copy free to each parish. Parish Councils are invited to submit text and photographs. Clerk to forward the information to councillors to make a decision. Participation must be confirmed by 31st March.

Action:RK

From 9th April, all users of the Household Recycling Centres must provide proof of identification as Wiltshire residents. Wiltshire Council will send full information about this with the council tax bills due later this month.

CATG – 28th March - *Action:RN*

PCAP – 19th April – *Action:BG*

18. Items from the public

None.

19. Date of next meeting

The annual parish meeting and the annual meeting of the parish council will take place on Monday 21st May at 7.30 pm

Meeting closed at 8.50 pm