

Minutes of the Meeting of Manningford Parish Council held on
Tuesday 12th November 2019 at 7.30pm in the Village Hall

Present: Councillors Richard Netherclift, David Wheen, Sue Lymposs, Andy Reed, David Proto and Bridget Lanyon
Councillor Paul Oatway
Clerk Ruth Kinderman

1. Apologies

Cllr Phil Hossack has now resigned due to his imminent house move.

Cllr John Brewin, Woodborough PC, had hoped to attend for item 8.

2. Pecuniary and other Interests

None.

3. Approve minutes of the meeting held on 2nd September 2019

Cllr Lanyon proposed that these be accepted as a true record; seconded by Cllr Lymposs and signed accordingly by Cllr Netherclift.

4. Matters Arising

Clerk advised that waste bins are currently emptied by Idverde under a contract with Wiltshire Council. Under the Service Devolution and Asset Transfer program, this is likely to be transferred to the parish council in the near future. Clerk advised that a councillor should attend the forthcoming WALC presentation (see item 16) and also the next Highways information evening in the spring. It was agreed to submit an expression of interest to PCAP about joining any proposed future verge-cutting cooperative. **Action:RK**

5. Finance

Cllr Wheen had circulated the financial update, which is attached as an appendix to these minutes.

Cllr Netherclift reported that the second SID is now in operation; Cllr Gale (Rushall PC) had calculated that the seven parish councils will need to increase their annual contribution to the SID fund from £220 to £300 in order to cover the increased running costs. Cllr Netherclift proposed that this increase to the contribution be accepted; all were in favour.

6. Planning Applications

19/06613/FUL – 1 Mill Road – Proposed Ancillary Accommodation Over Garage

This application had been amended and resubmitted since the meeting of the parish council on 2nd September. Cllrs Lanyon and Proto had visited the site again and it had been agreed by email to object to the revised application. The revised application had since been approved by Wiltshire Planning Department, subject to conditions stating that the building hereby permitted shall not be occupied or used at any time other than for purposes ancillary or incidental to the residential use of the main dwelling and it shall remain within the same planning unit as the main dwelling. The reason given for this condition is that the additional accommodation is sited in a position where the Local Planning Authority, having regard to the reasonable standards of residential amenity, access, and planning policies pertaining to the area, would not permit a wholly separate dwelling.

19/09519/FUL – Cocklebury Farm - Conversion of Two Stable Buildings into Three Units of Holiday Accommodation; Use of Land for the Stationing of Shepherd's Huts (Maximum of 4); Associated Parking

Wilcot PC had invited Manningford PC to comment on this application. Wilcot PC is supporting the application subject to conditions; it was agreed that this parish council would support Wilcot PC's position as it had done in the past when considering similar applications for this site.

7. Parish projects

i) Telephone kiosk

Cllr Lymposs reported that the 'library' is being well used but that the dampness must be monitored. Cllr Reed will inspect the kiosk for an apparent leak.

Clerk to distribute photographs of Woodborough's kiosk for comparison. **Action:RK**

ii) Emergency Plan

James Kinderman will be arranging collection of the grit this Friday. The Emergency Plan is a work in progress for the Clerk. **Action:RK**

8. Community Governance Review

Clerk had submitted an expression of interest regarding re-drawing the parish boundary at the garden centre; this had been accepted by Wiltshire Council. There will be a meeting on

4th December at County Hall between relevant parish councils and Wiltshire Committee representatives. Clerk to attend, possibly accompanied by Cllr Netherclift. **Action:RK**

In response to questions from Woodborough PC, it was agreed that in the event of re-drawing the boundary, both the residential properties and the Garden Centre should be transferred, not just one or the other. It was also agreed to continue with the existing defibrillator contract until it is due for renewal in 2022 and then review the position. With regards to Woodborough PC's concern about historic and recent flooding on the C261 near Nursery Barns, Cllr Oatway reported that the BT Transmission Unit which was barring access to the broken pipe has now been moved. Wiltshire Council has therefore instructed its contractor Atkins to repair the broken pipe which carries rainwater under the road and onto the railway. Cllr Oatway is also arranging for Richard Dobson of Highways to improve the ditches at the site.

Cllr Netherclift had approved the initial draft of a letter to the residents and business owners and it was agreed that this should be sent as soon as possible in order to precede any communication from Wiltshire Council on this matter to the affected properties.

Cllr Oatway had been briefed by Wiltshire Council on the proposals and reiterated his position that any changes should be dependent on the will of those affected by them; all were in agreement.

It was also agreed that the obvious place for a new boundary would be the road from Free Trade to Frith Copse layby. It was noted that this would involve the transfer of the footpath MANN2 to Woodborough.

The impact on the precept will be explored.

9. Allotments

Fencing – An allotment holder had requested permission in accordance with the Tenancy Agreement to install chicken wire fencing in order to protect his produce from rabbits. Cllr Netherclift proposed that permission be granted for chicken wire fencing to be installed with no more than 3' above ground level and 1' below. All were in favour.

Air rifle use – It was also agreed that the rabbit problem could be addressed by the Clerk's sons using their air rifles, subject to due care and attention being exercised. It was agreed that a red flag or other warning sign will be displayed when shooting is in progress.

Parking – As no further allotment holders can be accommodated due to the restricted parking provision, it was agreed to create extra parking spaces in the spring.

10. Highways

Cllr Proto noted that Speedwatch figures are static, suggesting that the 'village only' signs have prevented any further increase in traffic using the C52 as a short cut. It was agreed that maintaining the presence of Speedwatch volunteers is important in containing the speed and volume of traffic, alongside SID.

Cllr Netherclift reported that CATG would consider the installation of a post at the northern end of the village to provide an alternative location for SID. With two machines in operation, SID now visits each parish for twelve weeks per year, rather than six.

It was noted that the potholes along Hare Street had been repaired recently, following reports to My Wiltshire, although it was recognised that the presence of potholes deters traffic from using that narrow stretch of the C52. It was agreed that the extent of this problem cannot be addressed by temporary pothole repairs and that resurfacing the road, only for it to be eaten away by the spring water, would also be a waste of public money. Cllr Oatway agreed to approach Mark Stansby of Highways about the possibility of lowering the road to create a ford, which would be as effective as potholes in deterring traffic. **Action:PO**

Cllr Reed reported that the Parish Steward is unable to repair the 'Manningford' and Z-bend signs on the A345 at Bohune until Highways have arranged for appropriate lights and other safety measures to be in place whilst he works.

11. Footpaths

Cllr Reed reported that the bark chippings planned for last year had not materialised but he hopes to try again this year.

The damaged top rails of the kissing gate are yet to be repaired by the horse's owner.

12. Police matters

Clerk had circulated the newsletter showing an increase in burglaries and there was also some discussion of the recent thefts of pillar boxes. Cllr Lymoss will ensure villagers are exhorted to be vigilant in the next village email. **Action:SL**

13. Village Hall

Cllr Lymoss reported an increase in regular weekly bookings and also some Saturday use, with a Life Drawing class taking place once a month. The Quiz Night planned for this Saturday has thirty-six entrants so far.

All were in favour of making a donation towards raffle prizes for the village Christmas Party to be held on 18th December.

Forthcoming work includes the replacement of one toilet and the repair of a leaking tap. Cllr Netherclift proposed that the parish council will fund the work and all were in favour in principle, subject to Cllr Lympos obtaining quotes. Cllr Oatway advised that application could be made to the Area Board's January meeting for up to £1000 and that the Village Hall Committee could consider redecorating the toilets as part of the same project. **Action:SL**

14. PCC

Cllr When reported sixty-five attendees at the recent Remembrance Day service and mentioned several younger families having moved into the parish recently. There will be a Carol Service on 15th December and the Christmas Day service as usual.

It was agreed that VE Day 75th Anniversary would be an agenda item for the next meeting.

15. Website

Cllr When noted that Bedwyn has a successful buy and sell section on its website; it was agreed that this could be explored as an option but that the village facebook page is already available for this purpose.

16. Correspondence and diary dates

An acknowledgement had been received from St John Ambulance for the donation.

A letter had been received from Claire Perry, MP, advising of her decision not to seek reselection as parliamentary candidate; Clerk to scan and distribute. **Action:RK**

Wednesday 4th December - WALC AGM and presentation about Service Devolution and Asset Transfer – Cllrs Proto and Lympos to attend. **Action:SL/DP**

A request for financial support had been received from PCAP; all were in favour of donating £150. **Action:RK/DW**

17. Items from the public

Cllr Reed is planning to obtain quotes for resurfacing the hard-standing parking area in the playground. Cllr Oatway advised that this too could be funded by an Area Board grant.

18. Date of next meeting

Tuesday 21st January at 7.30 pm in the Village Hall

Cllr Netherclift thanked everybody for their continued support and wished them all a happy Christmas.

Meeting closed at 8.35pm

	D	E	F	G	H
1	FY18		Manningford Parish Council	FY19 as at 31 Oct 19	
2	£ 10,129		Balance at start of year	£ 8,141	
3	£ 11,836		Income	£ 9,946	
4	-£ 13,525		Expenditure	-£ 7,353	
5	£ 8,441		Lloyds Bank Balance at 31 Oct 19	£ 10,733	£ 10,733
6	-£ 150		Creditor gross maint	-	£ 0
7	-£ 150		Creditors secretary pay for FY17	-	
8	£ 8,141		Manningford Account is currently worth	£ 10,733	
9	-£ 2,410		of which the 7 villages with SID owns	-£ 3,147	
10	£ 5,731		Manningford PC owns	£ 7,586	
11					
12					
13	Income	Expenditure		Income	Expenditure
14		£ 214	Loan Repayment		£ 107
15		£ 545	Subscriptions, fees & website		£ 382
16		£ 900	Secretary's salary 2018		£ 525
17		£ 150	Secretary's salary 2017		
18		£ 6,219	External maintenance		£ 1,365
19		£ 477	Insurance		£ 494
20		£ 3,024	Defibrulator		
21			Telephone box		
22			Allotment		£ 640
23	£ 1,540	£ 1,270	SID	£ 3,500	£ 2,762
24	£ 1,399	£ 26	village hall		
25			Miscel payments	£ 46	£ 499
26	£ 6,300		wilts council	£ 6,400	
27	£ 2,597	£ 1,000	HMRC (VAT)	£ -	£ 579
28	£ 11,836	£ 13,825	Sub totals	£ 9,946	£ 7,353
29		-£ 1,988	Excess income over expenditure	£ 2,593	
30					
31	£ 8,141		Bank Balance brought forward	£ 10,733	
32					
33	David Wheen				
34	Responsible Finance Officer			04-Nov-19	