

Minutes of the meeting of Manningford Parish Council held on
Tuesday 12th March 2019 at 7.30pm at Scrivens House

Present: Councillors Richard Netherclift, Sue Lymposs, Andy Reed, David When and Phil Hossack.
Councillor Paul Oatway
Clerk Ruth Kinderman

Cllr Netherclift welcomed Cllr When to his first meeting.

1. Apologies

Councillors David Proto and Bridget Lanyon

2. Pecuniary and other Interests

None declared.

3. Approve minutes of the meeting held on 15th January 2019

Cllr Lymposs proposed that these be accepted; seconded by Cllr Reed and signed accordingly by Cllr Netherclift.

4. Matters Arising

The vacancy notice had been advertised and since expired; the parish council may now co-opt a new councillor.

Clerk had written to Aster again as agreed; no response had been forthcoming.

The tree-felling and hedge cutting around the village hall had been completed to a high standard by an extremely efficient operator.

5. Finance

Cllr When had distributed the financial statements, including a SID ledger, for perusal prior to the meeting. A copy is attached to these minutes. Cllr When said that he will submit a second VAT reclaim before the end of the financial year, to ensure that the year-end accounts give as accurate a picture of the financial position as possible.

6. Planning Applications

APP/Y3940/W/18/3217255 Cocklebury Farm Appeal against refusal of 18/05366/FUL - Conversion of two stable buildings into three units of holiday accommodation; use of land for the stationing of shepherd's huts (maximum of 4); associated parking.

A response had been submitted as agreed at the last meeting, reiterating the comments made when objecting to the original application.

18/11417/FUL – Little Abbots - Demolitions of timber clad extensions and construct rear single storey and two storey extension, oak framed lean-to single storey extension and five dormers to increase first floor accommodation

A decision has yet to be made by the Planning Department.

19/00731/VAR – Milford - Variation of condition 2 of 18/06077/FUL to allow for elevational changes and erection of detached garage.

As agreed by email, Clerk had submitted a no objection response to this application.

17/05760/FUL - Aero View – update on situation

Cllr Oatway said that the outcome of the public enquiry in September was not yet known. All agreed that this seemed a very long time to wait; Clerk to write to the Planning Inspectorate to ask when the outcome will be published. *Action:RK*

7. Allotments

Since the last meeting, Clerk had perused the old allotments file and it had been agreed by email to explore the options for providing water at the site and to obtain quotes for clearing the site and marking out new plots with grass walkways in between, rather than butting up to each other at present. It had been agreed by email that four large plots and two small plots would be created, thus meaning a half-plot need not be a shared plot. Clerk had obtained two quotes for this work, though operators had advised approaching the project in different ways. Clearing the entire site, without disposal costs, after which further decisions could be taken as to how to lay out the site, would cost £450 plus VAT. Clearing half the site and preparing two large plots plus the two small plots would cost £640. It was agreed to proceed with the second of these, depending on what a third quote, due imminently, should be. Mr James Kinderman of Pure Pastures is willing to provide water in the short term from a trailer loaded with three 1000 litre containers. In the long term, he may be able to provide a pipe from the farm well, due to be revamped in the near future.

8. Playground Inspection Report

The full report for the annual inspection conducted in January had been received and distributed for perusal. All works as recommended would cost £1690.30 plus VAT. It was agreed to order the works necessary to eliminate the high-risk points.

A small white picket fence cordoning off the play equipment was discussed as a possible future solution to the inspector's recommendation that steps are taken to keep dogs away from the play area. Clerk to research relevant legislation, if any.

Action:RK

9. Parish projects

i) Telephone kiosk

Clerk reported that condensation is a problem for Marden, who remove their books before Christmas and do not replace them until the warmer spring weather; leaving the door ajar can help, but does not solve the problem completely

Costs for installing shelving and replacement panels are likely to be over £300. Cllr Netherclift will discuss with Cllr Proto how to proceed at a DIY level.

Action:DP/RN

ii) Defibrillator training session

Cllr Lymposs has arranged with Julia Doel of SWAST that a training session could take place in Woodborough School hall; Clerk to liaise with the school to agree timings and arrange a date for after Easter.

Action:SL/RK

10. Highways

Maintenance work will be carried out on Sharcott Mill Bridge between 7th May and 6th July; traffic will not be able to drive through Manningford Abbots and will be diverted along the C52. It was agreed that relatively few vehicles will be affected and that the impact on the C52 will be minimal. Clerk to put notices on the boards.

Action:RK

It was noted that very little gritting had been done in the village this year due to lack of grit; Clerk to apply to the 'One Tonne' scheme in August for a fresh supply to be delivered to Pure Pastures, if James Kinderman is still willing to do this task when required.

Action:RK

11. Footpaths

It was agreed that Cllr Reed would arrange for a guard to be installed on the relevant kissing gate to prevent further horse damage; Cllr Netherclift to pursue enquiries as to ownership of the horses concerned. Clerk to check legislation, if any, about horses and public footpaths, as it was noted that these horses are quote aggressive.

Action:AR/RN/RK

12. Localism, environment and flooding

Cllr Oatway will meet Cllr Hossack on Saturday to discuss the flooding flashpoints on the A345 and outside Malthouse Farmhouse.

Action:PO/PH

13. Police matters

Clerk had received the report and noted that reported incidents were closer to home this time, rather than to the east of Pewsey. Cllr Reed reported falling victim to tool theft today whilst working near Burbage.

14. Village Hall

Cllr Lympos reported a successful Pub and Chilli evening with about twenty-five attendees. The Village Hall committee will be meeting at the end of March and then hold its AGM in May to discuss future events.

15. PCC

Cllr When reported that thirty-five services held during the last year have been attended by 850 people; 95 had attended the Remembrance Service, with Christmas and Easter also attracting reasonable congregations.

16. Website

It was agreed to accept the quote of £185 plus VAT to update the website to comply with accessibility and data protection legislation.

Action:RK

17. Correspondence and diary dates

It was agreed that councillors would attend Area Board and PCAP meetings on a rota basis; Clerk to advise dates and venues as soon as known to facilitate councillors' diary management.

18. Items from the public

- litter along C261 between Freetrade and Frith Copse

Correspondence and photographs had been received from two members of the public who live at the eastern edge of Woodborough and have been litter-picking the roadside between the Garden Centre and Frith Copse. As requested by them, Clerk had arranged for the steward to collect the bags of rubbish they had left in the layby. It was noted that many parishioners pick litter while out and about and that this is better than arranging a formal session with the associated Health and Safety requirements. Clerk to write a formal note of thanks and also to make enquiries about obtaining the services of Community Offender teams.

Action:RK

Cllr Oatway reminded the parish council that the LGBCE had accepted Wiltshire Council's proposals regarding the redrawing of the boundaries for the three wards which make up the Pewsey Community Area. The consultation is open until 15th April; the parish council has already submitted a response supporting the proposals which

will add Allington and All Cannings to the existing Vale of Pewsey ward, to be renamed Pewsey Vale West.

19. Date of next meeting

The Annual Parish Meeting, followed by the Annual Meeting of the Parish Council will be held on Tuesday 21st May 2019 at 7.30pm in the Village Hall.

Meeting closed at 8.40pm

	A	B	C	D
1	Manningford Parish Council			Comments
2	Lloyds Bank Balance Brought forward from 1 Apr 18	£ 10,129.23		Gen Ledger (GL) Cell K2
3	Income	£ 10,472.64		GL Cell K54-K2
4	Expenditure	-£ 13,243.57		GL Cell C54
5	Lloyds Bank Balance as at 28 Feb 19	£ 7,358.30		GL Cell B54 & LloydsBank StatementNo 2
6	Unreconciled cheques paid out	-£ 61.07		cheque nos 535,536 (GL Cells C55+56)
7	Unreconciled income not yet received at Lloyds	£ 1,143.51		GL Cell K57: HMRC VAT claim 1 Apr 18 - 28 Feb 19
8	Manningford Account is currently worth	£ 8,440.74		Sum(B5:B7)
9	of which the 7 villages with SID owns	£ 2,409.78		See spreadsheet SID
10	Manningford PC owns	£ 6,030.96		B8-B9
11				
12				
13		Income	Expenditure	from General Ledger
14				
15	Fees		£ 900.00	
16	website		£ 654.25	
17	Ground maint incl trees, hedges & grass		£ 3,448.84	
18	miscel externals		£ 3,020.93	
19	Public works loans		£ 213.98	
20	Insurance		£ 476.55	
21	Defibrulator		£ 3,583.63	
22	SID	£ 1,540.00	£ 1,200.18	
23	village hall	£ 1,399.03	£ 26.28	
24	wilts council	£ 6,300.00		
25	HMRC (VAT)	£ 2,597.12		
26	Sub totals	£ 11,836.15	£ 13,524.64	Sum 15:25
27	Excess income over expenditure	-£ 1,688.49		B26-C26
28				
29	Bank Balance brought forward	£ 8,440.74		B27+B2

		Gross			
	Income (£)	Expenditure (£)	less VAT (£)	Net Expenditure	
Year 1 (2016)					
7 Parishes @ £250 per Parish	£ 1,750.00				
Batteries & Chargers		£ 343.70	£ 57.28	£ 286.42	
SID Repair Cost		£ 363.59		£ 363.59	
Total 2016	£ 1,750.00	£ 707.29	£ 57.28	£ 650.01	
Year 2 (2017)					
7 Parishes @ £220 per Parish	£ 1,540.00				
SID Movements		£ 864.00	£ 144.00	£ 720.00	
Total 2017	£ 1,540.00	£ 864.00	£ 144.00	£ 720.00	
Year 3 (2018)					
7 Parishes @ £220 per Parish	£ 1,540.00				
SID Repair Costs		£ 384.18	£ 13.97	£ 370.21	
SID Movements		£ 816.00	£ 136.00	£ 680.00	
Total 2018	£ 1,540.00	£ 1,200.18	£ 149.97	£ 1,050.21	
Year 4 (2019)					
Balance taken forward	£ 2,409.78				
7 parishes @ [£840] per parish	to be decided				
SID Purchases				to be decided	
SID Movements @ £40 per move				to be decided	

In year balance (£)	Balance taken forward £	Parishes involved
	£ -	
£ 1,099.99	£ 1,099.99	N Newton Rushall Upavon Woodborough Alton Barnes Wilcot/Huish Manningford
£ 820.00	£ 1,919.99	
£ 489.79	£ 2,409.78	