

Minutes of the Meeting of Manningford Parish Council held on  
Tuesday 21<sup>st</sup> July 2020 at 7.30pm in field opposite the Village Hall

**Present:** Councillors Richard Netherclift, David Wheen, David Proto, Sue Lymposs, Andy Reed and  
Bridget Lanyon  
Clerk Ruth Kinderman  
Resident Jeff Milsom

Note: due to legislative changes made during the Covid-19 Lockdown period, annual meetings in May had been suspended and Cllr Netherclift may legally continue as Chairman of the Parish Council until May 2021

**1. Apologies**

Councillor Paul Oatway

**2. Pecuniary and other Interests**

Cllr Wheen – Item 5 ii

**3. Approve minutes of the meeting held on 21<sup>st</sup> January 2020**

Cllr Proto proposed that these be accepted as an accurate record, seconded by Cllr Lymposs and signed by Cllr Netherclift.

**4. Matters Arising**

The precept request for £6950 had been submitted and the monies duly received.

Cllr Netherclift and the Clerk had met with Richard Dobson of Highways and Cllr Fleet of Wilcot&Huish Parish Council on 28<sup>th</sup> January to inspect Hare Street.

**5. Finance**

i) End of year finances - Certificate of Exemption and AGAR

It had been agreed by email to reappoint Anne Diston as internal auditor for 2019/2020.

AGAR 2019/2020 had been circulated by email for perusal before this meeting.

Certificate of Exemption – proposed by Cllr Redd that this council be exempt from limited assurance review, seconded by Cllr Lanyon, no objections.

Section 1 – Annual Governance Statement – Cllr Lanyon proposed that this be approved, seconded by Cllr Lymposs, no objections.

Section 2- Accounting Statements – Cllr Reed proposed that this be approved, seconded by Cllr Lanyon, no objections.

ii) Primrose Lane

Cllr Wheen had reported via email that the end of Primrose Lane is becoming very pot-holed due to being used as a passing point by traffic along the main road between the railway bridge and Pure Pastures. The residents of the lane had obtained a quote for resurfacing that end of the lane; they hoped that financial help would be available as the benefit would be to

passing traffic as much as to residents. Clerk had contacted Cllr Oatway who had discussed the matter with Jerry Kunkler and Richard Rogers of the Area Board. Cllr Oatway had reported back to the Clerk that the Area Board is unable to contribute to the project.

It was agreed in principle that the parish council would therefore contribute to the cost of resurfacing the end of the lane and that Cllrs Reed and Proto would arrange to obtain a second quote for the works. *AR/DP*

The income and expenditure report for the first quarter of 2020/2021 had been circulated to all councillors and is attached as an appendix to these minutes.

## **6. Planning Applications**

To note decision - 19/11970/FUL – Woodlands - Demolition of garage and car port; erection of annexe, car ports and garage

This application had been approved with conditions, including the annex to remain dependent on the main dwelling.

To note decision - 20/01302/FUL – The Wickets - Raising of ridge height to side extension and insertion of dormer windows to front and rear

This application had been approved with conditions, including the requirement to keep the side extension as an integral part of the main dwelling.

To note decision – 20/01022/FUL – Dragon Cottage - Two storey extension and additional single storey extension

This application had been approved subject to standard conditions.

20/05111/FUL – Merryground Farm – erection of commercial greenhouse

All had perused the plans as circulated by the Clerk and it was agreed that there was no objection to the proposal; Cllr Lanyon will check that the relevant neighbours have no concerns prior to submitting the response. *BL*

## **7. Parish projects**

i) Playground Inspection

The safety inspection had been uploaded to the website. It was noted that the recommended repairs to the multi-play unit would cost over £600; Cllr Reed to consider repairing it himself.

Following the Covid-19 closure, the playground had been reopened on 4<sup>th</sup> July with appropriate notices in place

ii) Emergency Plan

Work in progress.

iii) Open Space and Green Infrastructure Survey

Clerk had completed the survey and submitted it to Wiltshire Council.

## **8. Community Governance Review**

Letters advising residents and businesses of Wiltshire Council's draft recommendations had been distributed. The consultation as to whether or not the nursery barns and garden centre complex should be transferred to Woodborough parish had expired on 10<sup>th</sup> July. It had been agreed by email to support the proposal provided the boundary was clearly shown on the southern verge of the C261 to include all of the Freetrade triangle in Woodborough. The exact boundary at Frith Copse will need to be confirmed with the CGR committee.

## **9. Allotments**

### **i)Water**

Jeff Milsom and James Kinderman had arranged for the water bowser to be in place for the season again, for which the allotment holders and the parish council are very grateful.

### **ii)Request for plot**

A tentative enquiry had been received regarding a new plot; Clerk had not heard anything further since sending a tenancy agreement.

A current tenant has taken on an extra piece pending a decision about making some extra parking space. Clerk and Cllr Netherclift to meet on site to decide how to arrange the additional parking requirements and obtain quotes for the work. ***RK/RN***

### **iii)Hedge cutting**

The parish council is grateful to Dragon Lane residents who have voluntarily kept the hedges and verges under control.

## **10. Highways**

### **i)Hare Street**

Cllr Oatway had reported that Mark Stansby of Highways has ruled out reinstating the ford. Richard Dobson of Highways has not yet confirmed the source of the water which flows almost constantly; this needs to be answered before making a plan to tackle the pot holes and passing places.

## **11. Footpaths**

Cllr Reed had carried out minor maintenance tasks as necessary. Cllr Lympson noted that a resident had reported a broken stile on footpath MANN23. Cllr Reed to check that this has been repaired. ***AR***

## **12. Police matters**

Clerk to circulate the report; there had been several vehicle break-ins in various Pewsey Vale villages.

## **13. Village Hall**

Cllr Lympson reported that the re-opening of the village hall for hire & events is under constant review by the VH Committee. All the regular hirers have been contacted and are themselves either not yet ready to return or their regulatory bodies do not allow them, but

some hope to do so probably in the Autumn. The current rigorous cleaning, due to Covid-19, that is required after every use makes it prohibitive currently.

Cllr Lymposs reported a successful bid for the village hall grant of £10,000 from the Wiltshire Council fund to cover income shortfall due to the Covid-19 closure.

A quote for extending and resurfacing the parking area in the playing field has been received. Cllrs Reed and Lymposs to liaise in obtaining a second quote. *AR/SL*

#### **14. PCC**

Nothing to report.

#### **15. Website**

Sandra Hossack of Wicked Creations has advised that the current website needs updating. It was agreed that Cllr Lymposs would ask for a quote for building a new site. *SL*

#### **16. Correspondence and diary dates**

Cllr Lymposs had just received an email request relating to parish council decision making and environmental considerations; to be added to the next agenda.

#### **17. Items from the public**

Jeff Milsom explained his proposals which would enable him to store his Tiger Moth at home should his current storage arrangements no longer be practical.

He explained that he flies between April and September and that his field has enough room for take-off and landing, regardless of wind direction. James Kinderman of Pure Pastures is willing for his field to be used too so that most take-offs and landings will be clear of village houses.

He is holding a meeting at Dragon House on 30<sup>th</sup> July for interested parishioners and the information provided by Jeff is attached as an appendix to these minutes.

The parish council agreed that the proposal to improve storage provision at Dragon House would be acceptable in principle.

Following a report of the deteriorating condition of the bench outside Corner Cottage, Cllr Proto had viewed it as unsafe and had removed it. As a bench on this site had originally been donated to the village in 1935 by Lady Beaufort in commemoration of King George v's accession, it was agreed to replace it with a new one with the original plaque to be reattached. Cllr Lymposs to find details of the supplier of the bench in the playground and Cllr Proto will explore other options. *SL/DP*

#### **18. Date of next meeting**

To be arranged when necessary.

Cllr Netherclift thanked everyone for their support during the Covid-19 Lockdown period and it was noted how good a response had been received to the letter asking for volunteers to help isolated residents with shopping and collecting prescriptions.

**FY19 as at  
Year end**

**Manningford  
Parish Council**

**FY20 as at  
30 June 20**

£ 8,141	Balance at start of year	£ 6,237
£ 10,700	Income	£ 7,250
-£ 9,556	Expenditure	-£ 2,192
£ 9,284	Lloyds Bank Balance as at 30 June 20	£ 11,295
-	Creditors FY17	
£ 9,284	Manningford Account is currently worth	£ 11,295
-£ 3,047	of which the 7 villages with SID own	£ -
<b>£ 6,237</b>	<b>Manningford PC owns</b>	<b>£ 11,295</b>

<b>Income</b>	<b>Expenditure</b>	<b>Income</b>	<b>Expenditure</b>
	£ 107 Loan Repayment	£ -	
	£ 444 Subscriptions, fees & website		£ 141
	£ 900 Secretary's salary		£ 225
	£ 2,145 External maintenance		£ 675
	£ 494 Insurance		£ 500
	Defibrulator		
£ 38	£ 640 Allotment		
£ 3,500	£ 2,862 SID 7 villages		
	£ 500 SID Manningford		£ 300
	village hall		
£ 46	£ 738 Miscel payments	£ 300	£ 323
£ 6,400	wilts council	£ 6,950	
£ 716	£ 725 HMRC (VAT)		£ 28
£ 10,700	£ 9,556 Sub totals	£ 7,250	£ 2,192
£ 1,143	Excess income over expenditure	£ 5,058	
£ 9,284	Bank Balance brought forward	£ 11,295	

David Wheen  
Responsible Finance Officer

09-Jun-20