

## Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree column headed “Year ending 31 March 20xx” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a credit and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative numbers.

Name of smaller authority: **Manningford Parish Council**

County area (local councils and parish meetings only): **Wiltshire**

### Financial year ending 31 March 2023

Prepared by (Name and Role): **Ruth Kinderman, Clerk and RFO**

Date: **04 April 2023**

	£	£
<b>Balance per bank statements as at 31/3/23:</b>		
Treasurers(Lloyds)	£ 10,902.81	
SID(Lloyds)	£ 5,188.93	
[add more accounts if necessary]		
		£ 16,091.74
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31/3/23 <b>(enter these as negative numbers)</b>		
Direct Debit Charlton Baker	(14.00)	
item 2		
item 3		
item 4		
[add more lines if necessary]		
item 5		
item 6		
item 7		
item 8		
		(14.00)
Add: any un-banked cash as at 31/3/xx		
		-
<b>Net balances as at 31/3/23 (Box 8)</b>		<b><u>£ 16,077.74</u></b>